



CT STATE—CAPITAL 2023
Police and Public Safety Department
Uniform Campus Crime Report

*INCLUDING STATISTICS FROM
2020-2022 JEANNE CLERY
DISCLOSURE OF CAMPUS
SECURITY POLICY AND
CAMPUS CRIME STATISTICS*



CT State—Capital 950 Main Street, Hartford, CT 06103

CT STATE—CAPITAL CAMPUS SECURITY REPORT - 2023

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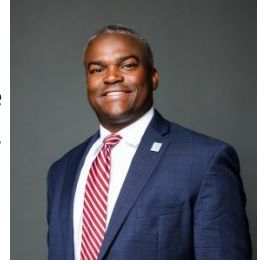
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INTRODUCTION

CT State—Capital (formerly Capital Community College) is a CT State Community College campus, and a Connecticut State Colleges and Universities (CSCU) System institution. CT State—Capital is led by Dr. G. Duncan Harris, Chief Executive Officer.



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CT State—Capital provides this report on campus safety in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. This report is posted on the [College website](#) and available to any members of the public, applicant, student, or employee who requests a copy. This report is published no later than October 1st of each year.

CT State—Capital is a twelve story, registered historical structure, located at 950 Main Street, Hartford, CT, in the heart of the downtown area of the state's capital city.





**CT State—Capital
Police/Public Safety Department
Uniform Campus Crime Report**

Issued September 2023 for the year 2022

The CT State—Capital Campus Police/Public Safety Department headquarters is located on the 1st floor (main lobby) of the main campus, in suites 101 & 102, with a substation on the 7th floor in suite 714. Campus Police/Public Safety is comprised of armed, sworn/certified Police Officers and non-sworn, uniformed, State Building & Grounds Patrol Officers, all of whom patrol the building and grounds, in addition to electronic monitoring of all areas on a regular basis via more than 100 video surveillance cameras.

Capital's Campus Police/Public Safety Department was established pursuant to Section 10-156b of the Connecticut General Statutes. The jurisdiction of the Capital Community College Police/Public Safety Department is primarily defined by the geographic boundaries of the property owned or controlled by the College and the immediate perimeter. It provides mutual aid through assistance to the neighboring local police department when necessary, and although there were no formal memoranda of understanding agreements during the covered period, Campus Police/Public Safety worked in collaboration with all area law enforcement agencies.

Capital's Campus Police/Public Safety Department operates and holds fast to the pillar philosophies set forth in the final report of President Barack Obama's Task Force on 21st Century Policing.

FINAL REPORT OF
THE PRESIDENT'S TASK FORCE ON
21ST CENTURY POLICING

MAY 2015

Six Pillars

Building Trust & Legitimacy
Policy & Oversight
Technology & Social Media
Community Policing & Crime Reduction
Training & Education
Officer Wellness & Safety



The Capital's campus team is led by its Police Director, Joel White, who is a sworn Police Master Sergeant. The Department's complement of sworn Police Officers are all graduates of the Connecticut Police Academy and hold active certifications through the Connecticut Police Officer Standards and Training Council (POSTC). All receive regular in-service training to maintain police officer certification in the state. In 2022 Campus Police/Public Safety reported to Jose Colon, Associate Dean of Campus Operations.

Campus Police have complete authority to apprehend and arrest anyone involved in illegal acts on campus. The prosecution of all criminal offenses, both felony and misdemeanor, are conducted through the Judicial Districts (GA 14) of Hartford County. If minor offenses involving College rules and regulations are committed by a student, the police may also refer the individual to the Office of the Dean of Students & Faculty for diversionary, disciplinary action.

Police/Public Safety personnel work closely with local, state, and federal police agencies, and are a part of the Security Communication Access Network (SCAN); a coalition of Hartford based security and property professionals [Hartford SCAN] who work in partnership with local authorities to enhance the safety and security of people and property throughout the city of Hartford.

Police/Public Safety—Mission Statement

The Mission of the Department of Police/Public Safety is to foster a partnership with the community dedicated to the maintenance of a safe educational environment. This is accomplished by providing high quality police service and proactive law enforcement that respects the dignity of each individual.

Police/Public Safety— Value Statement

Every individual in and outside the organization must be respected. The service provided to our customers must be the very best possible. A commitment to excellence and superior performance by all individuals in the organization must be pursued. The integrity of all individuals in the organization must be above reproach. All individuals of the organization must uphold the rights and civil liberties of others. And all individuals in the organization must be honest, truthful and compassionate.

Police/Public Safety—Complaints & Commendations

Capital's Police/Public Safety Department upholds the highest of ethical and moral standards set forth in its Mission and Value Statements, and holds high expectations of all its Police/Public Safety officers as they carry out their duties. The Department maintains an open door policy for the college community to discuss all matters of concern. The Department will accept conduct complaints of its personnel in any manner (written, telephone, in-person, etc.), whether anonymous, or not, and all complaints will be the subject of review and investigation, as the given circumstances dictate. The Department equally welcomes commendations for personnel who provide admirable conduct. Those wishing follow up must provide their contact information. To file a complaint and/or commendation, please visit the Police/Public Safety Department's page of the Campus' website by clicking [here](#).



Body-Worn Camera Program

Capital's Police/Public Safety Department, in connection with its merger with CT State Community College Police/Public Safety Department, and in compliance with recently enacted Police Accountability Act law requirements, began its body-worn camera (BWC) program on June 29, 2022, utilizing Axon Enterprise, Inc. hardware, data management and software solutions, and best practices and policies.

Objectives of the program include:

- To provide accurate, transparent documentation of Campus Police contacts with the public, arrests, and critical incidents.
- To improve how information is captured and enhance the accuracy of officer reports.
- To enhance the Police/Public Safety Department's ability to review probable cause for arrest, review officer and suspect interactions, and document evidence for investigative and prosecutorial purposes.
- To protect officers against false complaints.
- To provide evidence of improper actions.
- To identify matters needing to be addressed by future training.

Capital's Police/Public Safety Department strives for excellence in providing the very best services possible. Since we hold our Police/Public Safety personnel to such high standards, our goal is a model program utilizing best practices that can be shared with other campus law enforcement partners, and continue to improve campus community relations and professional standards within the department.

**Capital Community College
Registration – FTE Enrollment Report
Capital CC – Spring 2022**

STATUS	HEAD-COUNT	SEATS	CRED-HOURS	FTE
Full-time	417	1, 825	5, 445.00	363.000
Part-time	1, 861	4, 216	12, 034.00	802.267
TOTAL	2, 278	6, 041	17, 479.00	1, 165.267

**Capital Community College
Registration – FTE Enrollment Report
Capital CC – Fall 2022**

STATUS	HEAD-COUNT	SEATS	CRED-HOURS	FTE
Full-time	605	2, 538	7, 959.00	530.600
Part-time	1, 797	3, 990	12, 261.00	817.400
TOTAL	2, 402	6, 528	20, 220.00	1, 348.000

**Capital Community College
Registration Enrollment for Non-Credit Continuing Education – 2022**

SPRING: 448
SUMMER: 183
FALL: 343
TOTAL SEATS: 974

**Capital Community College
Average Number of Employees/Staff—Full Time & Part Time – 2022**

TOTAL 312

College Police Department Crime Statistics

Campus crime, arrest and referral statistics include those reported to the Campus Police, designated Campus Security Authorities and local law enforcement agencies. Connecticut law requires prompt, mandatory reporting by Campus Security Authorities when they provide aid or services to a person they know or reasonably suspect is suffering from wounds or injuries inflicted during criminal activity.

Victims of crimes receive written notification on the updated status of sensitive investigations and any complaint made against a College employee. Victims, and persons accused of crimes and/or violations of College policy, have a right to present evidence on their behalf, and are entitled to a fair and impartial hearing. They have the right to have an advocate of their choosing present during any hearing, and investigations will be conducted in a timely manner.

Capital's Police/Public Safety Department is committed to providing the safest possible environment for all members of the campus community. Its "crime rate" is the number of reported incidents in each category, which was zero (0) for the period covered (2022). This report covers the most recent period of available relevant figures, from January 1, 2022 through December 31, 2022. The total average number of full and part-time employees, and students for 2022 was 3,626.

The offenses reported are only those occurring within the geographical limits of the Capital Campus and/or property under the control of Capital Community College / CT State—Capital. On campus areas are all buildings and facilities on the College's grounds, such as main campus building, parking lot/garage, etc.

Capital's Police/Public Safety Department officers filed sixty-six (66) total incident reports for calendar year 2022. Campus Police/Public Safety vigorously and impartially investigates all crimes reported. The Department received no reports of part one crimes that were founded or unfounded.

The sixty-six (66) reported incidents in 2022 compares with thirteen (13) in 2021, representing an approximate increase of 507% over the number of incidents reported in 2021. This dramatic rise in the total number of cases is due largely as a result the COVID19 Pandemic restrictions being lifted, resulting in a return to normal, on-campus activities. The overwhelming majority of the total incident reports generated in calendar year 2022 were for assistance, service related functions and noncriminal matters.

Daily Activity Crime Log

Capital's Campus Police/Public Safety maintains a Daily Log at their campus headquarters. This log contains entries of all incidents reported to, and activities conducted by, Police/Public Safety personnel. The log is updated daily and is available for public viewing or inspection by a member of the public upon request, during normal business hours. For further information visit Campus Police/Public Safety headquarters.

Public Records—Police/Public Safety Incident Reports

The Campus Police/Public Safety Department does not have a Records Division, therefore copies of College incident reports may be requested through the Office of the Associate Dean of Campus Operations, 8 a.m. and 4:30 p.m., Monday through Friday. For copies of incident reports after hours, a message may be left detailing the desired incident report requested. Generally, incident reports are available five business days after the incident has occurred. Federal law prohibits the release of certain information, therefore incident reports may be redacted prior to their release. The requestor will be advised of where to pick up the report copies; a nominal fee may be charged. Incident reports pertaining to cases actively under investigation, or involving certain arrests, or pending student conduct action, cannot be released. Crimes and incidents that occur off-campus are the jurisdiction of the City of Hartford Police Department, 253 High Street, Hartford, CT 06103; telephone (860) 757-4000.

Campus Police/Public Safety maintains compliance with all FERPA regulations. No student or employee's personal or identifying information is released to an outside agency, entity, unauthorized person, or department within the College, except as allowed by law. Complainant and victim identities are considered strictly confidential information and not released for publication.

Campus Security Report Preparation & Annual Disclosure of Crime Statistics

The Campus Police/Public Safety Department is responsible for preparing and distributing the 2023 Crime and Fire Safety Reports in compliance with the Jeanne Clery Disclosure of Campus Crime Statistics Act (Clery Act) covering the calendar year 2022. This report is published annually by October 1 and contains three years of selected campus crime statistics and specific campus security policy statements, as required by the Clery Act. The Department composes and assembles the statistical information with input from various sources including local law enforcement, the Offices of the Associate Dean of Campus Operations and the Dean of Students & Faculty.

All crimes, even if an individual does not wish to pursue action within the College system or the criminal justice system, should be reported to the Campus Police/Public Safety Department for the safety and security of the entire campus community, and to ensure inclusion in the annual crime statistics. The full text of this and all Clery Act reports can be found [here](#).

The Department reports requisite crime statistics to the Connecticut Department of Emergency Services and Public Protection and to the Federal Bureau of Investigation. This report is prepared in cooperation with local law enforcement agencies. Each year an email notification is sent to all enrolled students, faculty and staff providing the web site to access this report. Hard copies of this report are made available at the Office of the Campus' Chief Executive Officer (CEO), Office of the Dean of Students & Faculty, Office of the Associate Dean of Campus Operations, Office of the Associate Dean of Students & Faculty, Police/Public Safety Department headquarters, and various locations on campus.

Clery Crime Statistics

Clery crime statistics are comprised of log book entries, Police/Public Safety reports, reports from Campus Security Authorities (CSA's), confidential complaints from the Crime Stopper Tip Line, the Complaint & Commendation Form (anonymous) on the Public Safety page of the Campus' website, citizen reports, and information secured by other law enforcement agencies. Crime statistics obtained from other law enforcement agencies are included in this report, although not combined as an aggregate to the crime report statistics of the Campus Police/Public Safety Department.

A Campus Security Authority (CSA) is any person in a position of authority, control, or advisement role with direct student contact, and some level of responsibility for security at the institution. CSA's are mandated crime reporters.

Campus Security Authority (CSA) is a term that encompasses four (4) groups of individuals and organizations associated with an institution:

1. A campus police or security department.
2. Any person or group who have responsibility for campus security functions but do not constitute a campus police or security department.
3. Any individual or group to which students and employees should report criminal offenses.
4. Any official who has significant responsibility for student and campus activities.

Clery Campus Security Authorities—CSA's

The Campus' Director of Police/Public Safety provides CSA training each semester and is the coordinator of Capital's CSAs. Police/Public Safety crime reports are forwarded to all Deans, Associate Deans, and the College CEO.

List of Capital's Campus Security Authorities:

Chief Executive Officer; Dr. G. Duncan Harris

Members of the Campus Police/Public Safety Department

Members of the Campus Sexual Assault Response Team

Members of the Campus CARE / Behavioral Intervention Team (BIT)

Director of the School of Workforce and Continuing Education

Dean of Students & Faculty; Dr. Jason Scappaticci

Associate Dean of Campus Operations; Jose Colon

Associate Dean of Students & Faculty; Patrick Dawes

Human Resource Generalist; Amber Maddox

Director of Police/Public Safety; Joel White

Director of Student Activities; Randall Ward

Campus Supervisor of Enrollment; Waynette Arnum (Student Senate Advisor)

Student Advisor; Professor Marcus Lawson

Emergency Notifications, Alarms & Evacuation Procedures in 2022

EVERBRIDGE—Campus Wide Emergency Notifications

Capital's campus maintains an extensive array of policies, procedures, and notification processes in the event of an emergency. These procedures are intended to be far reaching to the campus and surrounding community, contacting as many people as possible in a short time. Included are procedures for immediate notification of Police, Fire and Emergency Services. All campus emergency procedures are compiled and published on Capital's website in a forty-five (45) page comprehensive manual entitled "Emergency Action/Response Plan". This manual includes internal and external notification policies. Included is specific information on evacuation procedures, bomb threat procedures, and Campus lockdown policy. Campus Police/Public Safety Officers perform annual training in each of these procedures. Training may include formal training at the Connecticut Police Academy, internal training conducted by qualified department members and Campus staff, and various drills including unannounced fire drills and shelter-in-place/lockdown/intruder drills.

The Police/Public Safety Department may become aware of a critical incident or other emergency situation that potentially affects the health and/or safety of the campus community. Generally, campus first responders become aware of these situations when they are reported to the Police/Public Safety Department Communications Center, or upon discovery during patrol, or other assignments. The campus community should report emergencies by calling 911 first and then by pressing/dialing ** (asterisk) or "65075" from any campus phone.

Timely Warnings—EVERBRIDGE ALERT SYSTEM

Police/Public Safety issues timely warnings when an issue poses a potential risk of loss or harm, to allow the community to take steps to protect themselves and aid in prevention of similar crimes. This timely warning is issued as soon as pertinent information becomes available, in a manner that reaches the entire campus community. During the 2022 period covered, readiness tests of the Everbridge Alert System were conducted monthly.

Once first responders confirmed that there was an emergency or dangerous situation posing immediate threat to the health/safety of any segment of the campus community, communications officers/first responders notified on duty supervisors in the Police/Public Safety Department, or other authorized Campus office to issue an EVERBRIDGE ALERT emergency notification. The Police Director and/or his/her designee, was also be notified.

A determination was also be made if mutual aid assistance from off campus first responders was necessary. Off campus first responders were notified directly by campus police communications officers at the direction of the on-duty police supervisor/scene commander.

Other Campus departments may have also be notified, including the Office of the Associate Dean of Campus Operations or other members of the Campus' senior administration. Administrators may have been called upon to assist in the formulation and immediate initiation of all/portions of the Campus' emergency notification system process.

Activation of the EVERBRIDGE alert system

If in the professional judgment of first responders, issuing a notification potentially compromises efforts to assist victims, or to contain, respond to, or otherwise mitigate the emergency, the Campus may elect to delay issuing an emergency notification. As soon as the compromising condition is no longer present, the Campus will issue the emergency notification to the campus community or applicable segment of the community.

Once on the scene of a critical incident or dangerous situation posing immediate threat to the health/safety of the campus community, first responders may assist those preparing the emergency notification. If the emergency affects a specific portion of the campus, the emergency message may be tailored to provide detailed instructions for that area. In 2022, depending on the specific nature and location of the emergency situation, segments of the campus population may or may not have received an emergency notification or identical emergency information in an EVERBRIDGE ALERT notification. The Campus Police/Public Safety Department determines the appropriate messaging and dissemination parameters and informs local off-campus emergency responders of any emergency situation that could affect the larger community.

Notification of Campus Visitors in the Event of an Emergency

In the event of an emergency necessitating the activation of a timely warning to the campus community, visitors to Capital's Campus will be notified using the building's public address [Informacast] system, which broadcasts live messages via every campus telephone speaker and the many wall/ceiling mounted speakers located on every floor throughout the building/campus.

During the calendar year 2022, Capital's campus used the EVERBRIDGE ALERT System as its primary emergency notification system to notify students and employees immediately when/if it was determined that there was a "significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus." The notification to the campus community may/would have contained only the information that is reasonably necessary to promote the safety of the campus community as dictated by the situation. An Emergency Notification will be released as soon as reasonably necessary and without delay, unless notification will compromise efforts to assist a victim, or to contain, respond to, or otherwise mitigate the emergency. After the initial notification, follow-up information must be disseminated to the community via the communication mediums stated below. An Emergency Notification can be related to criminal activity that is not subject to the timely warning standard required by the Clery Act, but need not be related to criminal activity.

EVERBRIDGE ALERT System (2022), myCTStateAlert System (2023 and forward), electronic mail, Informacast System (telephone paging system, building loudspeaker (PA) paging system), personal notification, local radio and TV stations, TV message monitors or other methods deemed necessary may be used in the information dissemination process.

The Campus maintains an extensive array of fire prevention and alarm devices, including sprinklers, portable extinguishers, alarms and warning systems. A loud horn, strobe lights flash, and an audio/verbal fire warning announcement sounds on each floor when an alarm is active. The Campus performs a minimum of one (1) fire drill each semester, if there is no actual alarm activation.

An emergency guide explaining protocol and contact numbers is posted in all classrooms, conference and community rooms, library, auditorium, and the cafeteria/cafe.

A separate emergency plan is in place for the Children's Lab School—Daycare located in the building.

Emergency Response

The College's Police/Public Safety Department utilizes the nationally utilized Incident Command System (ICS) and National Incident Management System (NIMS) for the initial response and containment of rapidly evolving critical incidents that may occur on campus. During 2022, the Campus' Chief Executive Officer, Dr. G. Duncan Harris, and cabinet level administrators are responsible for the overall direction and planning for potential or emergency situations on campus, or those that occur in the local or regional area affecting the campus, in coordination with the Connecticut State Colleges and Universities (CSCU) System. Moving forward from July 2023, this will be in conjunction with the Chief of Police/Director of Public Safety for all campuses statewide, of the CT State Community College system. Under the direction of the CEO, the Campus has a comprehensive, all hazards Critical Incident Management Plan and Continuity of Operations Plan that outlines steps the Campus will take to prevent, mitigate, prepare for, respond to, and recover from, a full range of potential hazards the College campus may face.

The Campus has an Emergency Action/Response Plan that is reviewed and updated annually. It is policy to make every reasonable effort to immediately notify the campus community of any incident on campus or the adjacent surrounding area where there is the immediate potential hazard to the health, safety and wellbeing of campus students, faculty, staff and visitors.

In the event of a weather related emergency, evacuation may not be required. Instead, a recommendation may be made to take shelter in a designated area of the building where located at that time, to await further instructions. Severe weather closings and building evacuations will be evaluated based on the type of emergency, the imminence of the danger and recommendations from the appropriate State authorities.

Evacuation Procedures

Capital's Campus is prepared for emergencies when an unforeseen situation threatens our campus community. Some emergencies may disrupt or halt campus operations or cause physical or environmental damage.

In the event of an emergency that requires the evacuation of a specific area of the building or the entire campus, announcements will be made using the EVERBRIDGE EMERGENCY ALERT Notification System (in 2022) and/or myCTStateAlert System (from July 2023 and forward) and/or one of the other alarm/warning/public address (PA) systems, with important information about the situation affecting the campus, and if an evacuation is necessary. You may be directed to another campus location or asked to leave campus completely and relocate yourself to a safe designated area. When evacuations of the greater community around the College campus become necessary, local officials provide information to the public through the media.

If a campus evacuation is required, please consider the following important factors beforehand:

- Remain calm, take the stairs and keep moving toward an exit.
- Follow instructions.
- Do not take unnecessary risks. If you come across a coworker or student who needs help, call Police/Public Safety or locate a Floor Captain (will be wearing a fluorescent vest and will have a Police/Public Safety radio).
- A few other considerations: Plan ahead to where you might need to go if an evacuation is necessary, so you are safely away from the campus? Take outer clothing (sweaters, coats, jackets, umbrellas, etc.) based on the weather. Take necessary personal items (wallet, house/car keys, cellular phones, etc.), in the event you are not re-admitted access to the campus.

Building Evacuations

Building evacuations will occur when an alarm sounds and/or upon notification by Campus Police/Public Safety.

When the building evacuation alarm sounds, leave by the nearest marked exit and alert others to do the same.

- Assist individuals with disabilities, if you can.
- Direct individuals who cannot leave the building to a Floor Captain, who in turn can direct them to an area of refuge, or can remain with them until Police/Public Safety personnel can respond.
- Notify first responders of the location of anyone left in the building.
- Absent the presence of a Floor Captain or Police/Public Safety personnel, individuals with disabilities should use 911 to report their location in an actual emergency (not an evacuation drill).

Go to designated areas as directed by College personnel.

- **Do not return to the building** until authorized by Police/Public Safety with an “ALL CLEAR”.

Evacuation of all or part of the campus grounds will be announced by the Campus Police/Public Safety Department. When an evacuation is called for, all persons (students, staff, faculty and visitors) are to immediately vacate the designated area in question or entire campus, and relocate to a safe off-site/off-campus area as directed .

Shelter in Place

You may be asked to “Shelter in Place” if there is an emergency situation. Sheltering in place means remaining inside whatever securable area of the building you happen to be in at the time of an emergency . If you are outside, go immediately into an area or undamaged building offering refuge nearby, but far enough away from the main campus to remain a safe distance from it. Remain there until you receive official notification that the emergency situation is over with an “ALL CLEAR”. Officials are likely to instruct people to shelter in place if an explosion or chemical spill releases toxic dust, fumes, radiation, or chemicals outside. Generally speaking, a recommendation to shelter in place will be called when the immediate campus surroundings/environment are deemed safer than the potential hazards of traversing off-campus or outside areas.

Lockdown

The term “Lockdown” is defined as an emergency course of action or protocol, ordered by a College official with command authority, because of an immediate, hostile threat by one or more people, or to contain a problem or incident at its location of origin, by controlling the movement of people. The purpose of a lockdown is to create a secure physical location where a threat may be physically prevented from entering spaces, and to facilitate law enforcement intervention/activity. A lockdown requires locking doors, windows, and barricading oneself to block entry to a campus facility, classroom, or office suite.

The goals are to defend the safety of the space, deny entry to the space, delay entry to the space, and deter a suspect who is intent on entering to do harm to others.

A lockdown may be issued as a result of any extraordinary event that will or has the potential to jeopardize the campus community. The major reasons for initiating a lockdown:

- Facilitate a speedy police or emergency services response.
- Contain and neutralize an imminent or ongoing threat to the campus community.
- Prevent additional casualties.
- Minimize injury or loss of life.

RUN. HIDE. FIGHT.

Capital’s Campus Police/Public Safety Department takes the safety and security of our campus community very seriously. As part of our continuous efforts to educate the campus community on crime prevention and emergency preparedness, we encourage you to review our “Run. Hide. Fight.” video on our webpage [here](#).

In 2022 the “Run. Hide. Fight.” model was considered a best practice in crisis response, particularly in the event of an active shooter situation. Many organizations, including Capital’s Campus, subscribed to this model in response to any immediate threat.

NOTE: In some areas of the United States, “**Avoid**,” “**Deny**,” and “**Defend**” are being used either synonymously, or in place of “Run,” “Hide,” and “Fight”. The general principles are similar, whereby you **avoid** the active shooter/active aggressor by escaping if possible. When you cannot, you shelter silently somewhere the shooter/aggressor may not find you and you lock/fortify that area to **deny** access. When left with no other choice, as a last resort, you **defend** yourself and your safe space in any means necessary.



Please take a moment to familiarize yourself with the “Run. Hide. Fight.” model:

RUN

Have an escape route and plan in mind ahead of time.

Leave your belongings behind.

Keep your hands visible.

Call Campus Police/Public Safety or 911 when you are in a safer place.

HIDE

If you can’t escape, hide in an area out of the shooter’s view, and behind something **solid**, if possible.

Block entry to your hiding place and lock the doors.

Silence your cell phone and other devices.

FIGHT

Fighting is a last resort to be used only when your life is in imminent danger.

Attempt to incapacitate the active shooter.

Find an object to use as a weapon, such as a fire extinguisher or chair.

Work as a team with someone else, if possible.

College Campus Access, Security & Hours of Operation

The CT State—Capital campus is open from 7:30 am to 10:00 pm Monday through Friday, and Saturdays from 8:00 am to 4:00 pm when classes are in session.

Campus Police/Public Safety Department personnel are present at all times when the College is open for business. All students, faculty and staff must scan their photo barcode ID upon entry to the campus and must have this photo ID on their person at all times while on campus.

All visitors to the College must show a state issued photo ID before being allowed admittance.

Blue Light Emergency Call Boxes

Fifty (50) emergency intercoms are located throughout the campus, positioned under blue lights. Each intercom connects immediately and directly to Campus Police/Public Safety. Blue light call boxes interface with the campus' closed circuit camera system. A Police/Public Safety officer will answer and respond at once to any emergency.

Police/Public Safety Escorts

The Campus' Police/Public Safety Department offers escorts to students, staff and guests to and from their vehicles parked in the Morgan Street Garage. Police/Public Safety escorts are available anytime while the College is open.

To request an escort, contact the Police/Public Safety office at (860) 906-5075.

Mutual Aid

Hartford Police: It is the policy of the Campus to call the Hartford Police Department for any incident that requires police intervention beyond the capabilities of Campus Police/Public Safety. The Hartford Police Department headquarters is located at 253 High Street, Hartford, CT. There are several smaller precincts located throughout the City. Capital's Police/Public Safety has an excellent working relationship with the Hartford Police Department.

Connecticut State Police: Campus Police/Public Safety also maintains an excellent working relationship with the Connecticut State Police (Troop-H) in Hartford. Both the Hartford Police and Connecticut State Police take part in all scheduled lockdown drills conducted on campus.

Parking—Morgan Street Garage

Students, employees, and visitors to the campus park at the state owned Morgan Street Garage located at 155 Morgan Street. Parking validation is provided by the College. Security and administration of the Morgan Street Garage is provided for by Propark Mobility, a contracted company under the administration of the State of Connecticut.

GETTING HERE AND PARKING

DIRECTIONS TO THE MORGAN STREET PARKING GARAGE

(P on map at right)

From Interstate 84 East (from West Hartford, Farmington, etc.)

Take Exit 50 (Main St.). At third traffic light, turn right onto Market St. Take first left onto Talcott St., then first left into Garage entrance.

From Interstate 84 West (from E. Hartford, Manchester, Route 2)

Take Exit 50 (Main St.). At bottom of ramp, turn left onto Market St. Take second left onto Talcott St., then first left into Garage entrance.

From Interstate 91 North or South

Take Exit 32-B (Trumbull St.). At bottom of ramp, turn left onto Market St. Take third left onto Talcott St., then first left into Garage entrance.



PARKING ACCESS CARD FOR STUDENTS

All registered students are eligible for a free parking access card for the Morgan Street Garage. Students need to obtain an application from the College main lobby desk, or the second floor Admissions desk off the elevators, or the Morgan Street Garage located on the corner of Market and Talcott Streets. Please refer to the student handbook for further information on parking regulations at www.capitalcc.edu/docs/studenthandbook.pdf

Items for Obtaining a Parking Access Card

Documents needed for obtaining a parking access card:

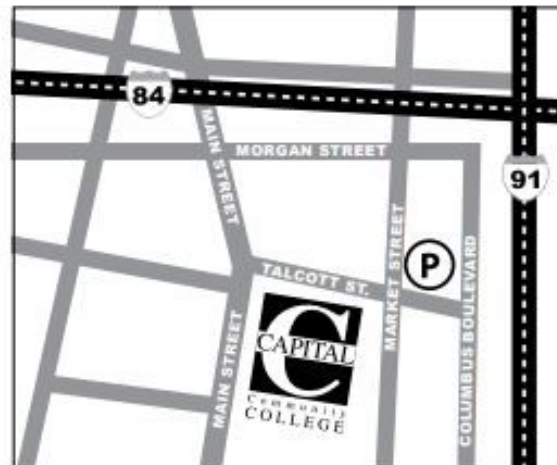
- Copy of Official Class Schedule
- Valid Driver's License
- License Plate Number

VALIDATION PROCEDURE

In the event your parking access card does not work, pull a ticket and bring it with your parking access card to the main lobby in the College at 950 Main Street for validation.

PARKING FOR COLLEGE STUDENTS, VISITORS, AND GUESTS

Parking for Capital students is in the Morgan Street Garage, located at 155 Morgan Street, directly behind the college (the building with green glass windows). Handicapped access is available. Parking validation for guests and visitors is available at the College's main lobby desk.



MOTORCYCLE POLICY

Motorcycle parking is available at the Morgan Street Garage in a designated area on Connector Road — adjacent to the main entrance.

To register your motorcycle please go to the main lobby of the garage.

U-PASS

All eligible CCC credit students receive a U-Pass. This is a semester-long pass that gives Capital students unlimited access to CT Transit local bus service and CT Rail Hartford train service without paying for fares.

- All registered CCC students are eligible
- Financial Aid, payment plan, or full payment of tuition and fees MUST be made before you can obtain a U-Pass
- You must have a current Capital student ID

Pick up your U-Pass at the Bursar's Office on the 2nd floor.

Campus Crime Prevention Partnerships & Community Policing

Campus Police/Public Safety has historically worked to maintain partnerships on campus to eliminate and reduce the opportunities and incidents of crime, and to educate the campus community on best practices for private life and campus life, to be situationally aware and reduce the potential for becoming a victim of crime.

Campus Police/Public Safety remains actively involved in various campus student clubs, in addition to the College Senate and Student Government Association, by offering training sessions and open discussions on a variety of campus safety, crime prevention and community policing topics.

Sexual Assault & Violence Against Women Prevention/Situational Awareness Training

Campus Police/Public Safety conducts a variety of sexual assault prevention, situational awareness and self-defense classes throughout the year to aid staff and students in reducing opportunities that may lead to being a potential target of crime and violence. Training consists of hands-on self defense techniques for when violence can't be avoided, as well as education on the most current, applicable Connecticut General Statutes and case law covering matters such as use of physical force in defense of oneself and the need to retreat if possible, as well as laws on carrying weapons.



Sexual Harassment Policy

Sexual harassment can take many forms, such as physical (touching, kissing, pinching), verbal (jokes or sexual innuendo), visual (display of offensive pictures whether printed or computer displayed), or threatening harassment (implied or explicit abuse which threatens a person who does not comply with such requests).

CT State—Capital prohibits any behavior by a student, employee or visitor that constitutes sexual harassment. Should you find yourself in a situation you suspect may be a type of sexual harassment, you are urged to speak to the Dean of Students & Faculty, or where appropriate, Human Resources. The College strongly encourages the reporting of sexual misconduct, including sexual harassment, sexual assault, and intimate partner violence, as an effective means of taking action by reporting such acts to the appropriate officials and pursuing criminal or disciplinary remedy, or both.

Reports of this nature may be filed with any of the following:

Dr. Jason Scappaticci, Dean of Students & Faculty/Deputy Title IX Coordinator, Suite 210, 860-906-5085

Angelo Simoni, Title IX Coordinator, Email to simonia@ct.edu or 860-723-0165

Jose Colon, Associate Dean of Campus Operations, Suite 212, 860-906-5050

Patrick Dawes, Associate Dean of Students & Faculty, Suite 1026, 850-906-5010

Joel White, Director of Police/Public Safety, Suites 101/102, 860-906-5076

Sexual harassment, as well as any reprisal or retaliation by an offender, is illegal and punishable by law.

Use of the internet for viewing pornographic material or carrying on private, personal “chat” sessions is considered sexual harassment and is forbidden.



Campus Sex Crimes Prevention Act

Section 1601 of Public Law 106-386, the Campus Sex Crimes Prevention Act (effective October 28, 2002), has three major components:

1. Sex offenders who are already required to register under the terms of a State's "Megan's Law" are required to provide notice, as required under state law, of each institution of higher education in that state at which the offender is employed or is a student.
2. Institutions of higher education are required to issue a statement advising the college community where law enforcement agency information concerning registered sex offenders may be obtained.
3. The Family Rights and Privacy Act (FERPA) which prevents nonconsensual disclosure of information contained in student educational records, is amended to provide that nothing in the Campus Sex Crimes Prevention Act prohibits an educational institution from disclosing information provided to the institution concerning registered sex offenders. For additional information or questions, contact the Office of the Dean of Students & Faculty at 860-906-5086.

Sexual Assault, Domestic/Intimate Partner Violence

In 2022 the Campus Police/Public Safety had specific policies concerning sexual assault and domestic violence. These policies were contained in Chapter 3 (Patrol, Investigative & Special Services) of the Department's twelve (12) chapter General Orders Manual. In addition, these policies were published on the College website and Student Handbook. These policies specifically state that all complaints of sexual violence and domestic violence should be reported, and will be investigated in a sensitive, respectful, and confidential manner.

The policies state that in addition to the Campus Police/Public Safety investigation, the Hartford Police and/or Connecticut State Police may be notified, depending on the given circumstances. Policy presents the victim with options for various referrals to additional sexual assault counseling, domestic violence counseling, mental health services, shelters and victims' rights advocates. Medical attention and transportation to an area hospital is always offered and provided, if requested/accepted. Police/Public Safety will assist the victim in contacting these services. The College advises on the applicability, and process for obtaining, [victim of] criminal protective orders, out of state family violence protective orders, and will assist to obtain an order if appropriate/feasible. The College offers support assistance to victims of sexual and/or domestic violence from the initial report and investigation, through the entire process. Capital's Police/Public Safety Department will investigate and make arrests where probable cause exists that a crime, or violation of a court order, has taken place. All Police/Public Safety officers receive domestic/sexual assault investigation and follow-up training. The Director of Police/Public Safety is the campus contact person in matters of sexual assault/domestic violence. However, in the case of a recent or emerging incident, a victim should not delay in reporting, and should report the incident as soon as possible, to any on-duty campus police officer. Public Safety uses various measures to protect and follow up on all complaints of sexual violence. This includes college sanctions, monitoring and criminal justice system referrals. For further information click [here](#) and [here](#).

How to be an Active Bystander

The willingness to be an active bystander is a courageous choice a friend or genuinely concerned person will always make. A bystander who intervenes can often be key in the prevention of violence or sexual misconduct. Bystanders are individuals who are not directly involved, but who observe problematic or potentially violent situations that could lead to criminal events. Often, bystanders have a choice to intervene by speaking up and/or doing something about the detected problematic situation, impacting the outcome positively. It is of critical importance their efforts diffuse the situation and not inflame, intensify or exacerbate it.

For these reasons, the Capital's Police/Public Safety Department offers some suggested diffusion and intervention strategies.

CT State—Capital is committed to establishing a culture of community accountability, empowering active engagement of prosocial bystanders in the prevention of crime and violence.

Most people have the best intentions, but often do not know the best ways to help. Below is a list of some ways to make a positive difference as an Active Bystander. If you or someone else is in immediate danger, dial 911. When a situation has escalated to a potentially dangerous level, as evidenced by raised voices and/or unwanted physical contact, threatening words or actions indicate it is not safe for you to intervene.

- Believe someone who tells you they have been sexually assaulted, are in an abusive relationship, or experiencing stalking.
- Watch out for each other. If you see someone who looks like they are in trouble, check in with them, ask if they are okay.
- Say something to people who seclude, hit on, try to make out with, or have sex with people who are incapacitated.
- Speak up when you see or hear someone making/discussing plans to take advantage of another person.

Bystander Intervention Strategies

Together, we can work to free our campus and communities of abuse and interpersonal violence. Everyone in Capital's campus community has the potential to be a prosocial bystander through intervention when faced with a possibly dangerous situation. Each person has a different level of comfort as it relates to becoming involved, and one's comfort and perceived safety can be impacted by their identities, and the context of a given situation.

Here is a brief list of strategies to intervene safely if a risky or potentially dangerous situation arises.

- **Be Direct:** This strategy means calling out a negative action that is concerning or unsafe. For example, if someone is trying to take an intoxicated person home with them, you can directly tell that person, “Hey, I don’t think your friend is sober enough to consent, I am worried about them, and you should not be going home with them.”
- **Bring in the Professionals:** If a situation becomes too serious, contact someone with campus authority, such as a Campus Security Authority (Clery definition), counseling staff, Police/Public Safety personnel, or other College authority for the given circumstance. It is important to know our own limitations and ensure our safety as well.
- **Distraction:** One way to defuse a situation is divert attention away from the immediate problem. This could mean pretending to wave to someone you know, to draw attention away from the problem, or deescalating/diffusing a situation by saying something completely off topic.
- **Humor:** You can cheer people up by making light of problematic language or behavior, while also deescalating/diffusing a situation. However, it is important to make sure your language is appropriate given the context.
- **Shifting the Focus:** Shift the focus to yourself by using “I” statements to avoid confrontation about the other person’s actions. An example of this might be telling your friend, “Hey, I think what you said can be hurtful to other people, and it makes me feel uncomfortable.”
- **Show Support:** This strategy lets someone know that you are there for them if they need help or assistance. For example, you might notice that your friend who recently experienced a loss is becoming withdrawn. You can reach out to your friend by asking them if there is anything you can do to support them and letting them know that you are there for them.

The person accountable for interpersonal violence or abuse is always the one perpetrating it.

It may not always be possible to intervene, so a person must assess whether *they* feel safe intervening and whether or not they are putting themselves in danger by getting involved as a prosocial bystander.

If it is believed you or someone else is in immediate danger, call 911. For less immediate concerns please contact Campus Police/Public Safety by calling 860-906-5075 (or press/dial ** (asterisk) or “65075” from any campus phone).

Threat Assessment Behavioral Intervention Team

CT State—Capital has established a CARE / Behavioral Intervention Team (BIT) to oversee the implementation of this policy. The Threat Assessment Team is comprised of representatives of management, human resources, employee unions, police/public safety, and facilities management.

One goal of the team approach is to ensure that people are prepared to work together to deal with violent or potentially violent situations. Although violence cannot always be prevented, planning ahead and being prepared to act swiftly to deal with threats, intimidation and other disruptive behavior as an early stage, can reduce the risk.

The CARE/BIT Team has three major functions:

- **Identification:** Identify the potential for violence. This involves analyzing trends in incidents relating to particular units, jobs, activities, time of day, etc.
- **Prevention:** This includes recommending procedures to prevent violence, such as conducting violence prevention and response training for employees and students, establishing mechanisms for employees, students and others to discuss their concerns about violence, conducting inspections of College premises, evaluating working environments of employees and students to ascertain any unusual risks, conducting employee/student surveys, recommending changes in physical plant, equipment and practices to enhance campus safety.
- **Response:** Respond to individual acts of violence. Incidents reported to the Human Resources Office and/or the Police/Public Safety Department should be shared with the Threat Assessment Team, which may advise and assist in the investigation if appropriate. The Team may also assist in the management of threats or incidents of violence by planning a response to mitigate further damage, by coordinating responses with local law enforcement and the community, and managing media inquiries through direction to the appropriate media liaison.

College Student Conduct Action

The Office of the Dean of Students & Faculty is responsible for ensuring a fair and impartial disciplinary process for students charged with violations of the Student Code of Conduct. Disciplinary proceedings shall be conducted by an official trained in the specific issues being reviewed, and shall use the preponderance of the evidence standard in making a final disciplinary determination.

Missing Persons

Capital's Police/Public Safety promptly investigates all reports of suspicious circumstances or missing persons. In 2022 these policies were contained in Chapter 3 (Patrol, Investigative & Special Services) of the Department's twelve (12) chapter General Orders Manual. Upon such a report, an investigating officer will be assigned/dispatched immediately. That officer shall enter, or arrange to have entered, the missing person as a "Missing Person" in NCIC. It is department policy to contact the Hartford Police and/or the Connecticut State Police in all cases that require further investigation.

Student Housing—Campus Dormitories

CT State—Capital is a commuter college and has no dormitories or on-campus housing.

Smoking Policy

In accordance with state law, CT State—Capital is a smoke-free campus. There is no smoking or vaping permitted anywhere inside the College.

Lost and Found Property

The Police/Public Safety Department has responsibility for maintaining lost and found on campus and all items found on campus should be turned in to Campus Police. If you think that you may have lost something on campus, check with Campus Police and continue to do so, as items may be turned in at a later date. All items turned in are logged and secured in locked evidence lockers/cabinets until returned or disposed of after the required six month holding period. Unclaimed cash is returned to the finder following a 90 day waiting period.

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Community College!**



CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

*Plan For Your Future Now!
Check Out Summer And Fall Offerings!*



CT STATE
COMMUNITY COLLEGE

Title IX

In compliance with Title IX of the Education Amendments of 1972, Connecticut Board of Regent's policy prohibits discrimination and harassment based on gender, including sexual violence, rape, intimate partner violence, domestic violence, dating violence, stalking, and related retaliation. Capital strives to maintain a community built on mutual respect and concern for others, and will not tolerate harassment or discrimination in any form. CT State—Capital is taking a stand against sexual misconduct by providing students with information and educational programs on this topic. It is important that all members of our campus community are informed and know their rights and options. Victims can be male, female, and/or any sexual orientation, gender identity and/or expression.

If you or someone you know, has been or could be a victim of sexual assault, this information can help you.

The College's Title IX Coordinator is Mr. Angelo Simoni. You can contact him by e-mail at simonia@ct.edu or by phone at 860-723-0165. As the Title IX Coordinator he is responsible for ensuring a prompt, thorough and equitable process for addressing all allegations of sexual misconduct and discrimination or differential treatment based on sex.

The College's Deputy Title IX Coordinator is Dr. Jason Scappaticci. He may be contacted by e-mail at JScappaticci@capitalcc.edu or by phone at 860-906-5085.



REPORTING CRIME AND POLICE RESPONSE

Crime Reporting

All crimes and emergencies should be reported to the Capital's Police/Public Safety Department for the purpose of determining whether the situation warrants the issuance of a Timely Warning Notice to the campus community. Additionally, such reports will be evaluated for inclusion in the annual Clery statistical disclosure.

Students and employees should always call 911 for police, fire and medical related emergencies. For after-the-fact crimes, or calls for other non-emergency police services, Capital's Police/Public Safety Department can be reached by calling (860) 906-5075 from any non-College telephone, or by dialing extension 65075 or "***" from any on-campus phone.

The importance of prompt and accurate reporting of crime cannot overemphasized. The campus community is urged to report all crimes to the Campus Police/Public Safety Department. If a crime is not promptly reported, evidence can be destroyed, and the potential to apprehend a suspect, lost. If you witness a crime or emergency, promptly report it to Campus Police/Public Safety and be prepared to answer questions as accurately as you can. An investigation can only be as thorough as the information received. If you are the victim of a crime or you have seen or received information of criminal activity or other emergency on campus, please contact the Campus Police/Public Safety immediately. If the crime occurred off campus in the Hartford community, you should contact the Hartford Police Department at (860) 757-4000.

A network of over 50 blue light emergency call box intercoms are strategically located throughout the campus for direct emergency communications with the Police/Public Safety Department. When a blue light emergency call box intercom is activated, designated surveillance video cameras are automatically activated for that location. Additionally, Campus Police/Public Safety maintains more than 100 cameras strategically placed throughout campus. Reports may also be made in person at Police/Public Safety Department headquarters located at 950 Main Street, Hartford, CT, Suites 101 & 102, located on the 1st floor main lobby of the campus, or at the Campus Police/Public Safety Substation located on the 7th floor in room 714.

Police Response

Campus Police/Public Safety will respond as quickly as safely possible to any request for assistance, emergency or not. Response time is based on current activity and call nature. Crimes in progress, alarms, accidents with injuries, and medical assists have a higher priority than other types of calls. For off-campus offenses, we encourage prompt reporting to the proper local law enforcement agency.

Crime Stopper Tip Hotline

A **Crime Stopper Tip Hotline** has been established to facilitate anonymous reporting of crimes and suspicious incidents to the Capital's Police/Public Safety Department. Anonymous crime tips may be called in to 860-906-5006. Anyone may call anonymously and give information at 860-906-5006; a review and investigation will result. Those wishing to be contacted for follow-up in connection with their tip, must provide their contact information.

It is not necessary to identify yourself when either calling in or stopping by in person to report a crime or suspicious incident. However, if you do make a report and provide your information, all such information is kept strictly confidential unless determined to be contrary to established law for reporting requirements where there may be a legal obligation to report certain crimes.

Confidential Reporting Procedures

If you are the victim of a crime and do not want to pursue action within the CT State Community College system or criminal justice system, you may still want to consider making a confidential report.

You may contact the Office of the Dean of Students and Faculty, Office of the Associate Dean of Campus Operations, Office of the Associate Dean of Students and Faculty, Counseling Office, or Police/Public Safety Department and tell them that you want to make a confidential report.

Confidential Reporting Expectations & Counseling

There are two types of individuals who, although they have significant responsibility for student and campus activities on some campuses, are not considered Campus Security Authorities (CSA) under Clery. Confidential reporting is available with pastoral counselors and professional counselors.

A pastoral counselor is a person who is associated with a religious order or denomination, is recognized by that religious order or denomination as someone who provides confidential counseling, and is functioning within the scope of that recognition as a pastoral counselor.

A professional counselor is a person whose official responsibilities include providing mental health counseling to members of the institution's community and who is functioning within the scope of his/her license or certification. This definition applies even to professional counselors who are not employees of the institution, but may be under contract to provide counseling at the institution.

In most circumstances, these individuals can provide appropriate counseling services without an obligation to report crimes they may learn about. However, even individuals with legally recognized privileges of confidentiality acknowledge some exemptions, and there may be situations in which counselors are in fact under a legal obligation to report a crime.

All College employees are mandated reporters of child abuse or neglect as defined by Connecticut General Statutes Section 17a-101(b), and must comply with Connecticut's mandated reporting laws, Connecticut General Statutes Sections 17a-101a to 17a-101d.

Reporting Procedures, Dating Violence, Domestic Violence, Sexual Assault and Stalking

Any emergency related to the offenses outlined in this section should be reported immediately by calling 911 and the Campus Police/Public Safety Department. Prompt reporting helps to ensure the integrity of any evidence.

Any College employee (faculty, staff and student employees), other than those bound by state statutes and professional ethics from disclosing information about reports without written releases, who becomes aware of an offense of sexual misconduct, must report the incident as soon as possible to the Title IX Coordinator (see page 51 for contact information).

Students, faculty and staff have the right to report any crime, particularly sexual assault, dating violence, domestic violence, sexual assault or stalking regardless of where the offense took place. Any victim/survivor should immediately seek safety and medical attention.

Victims/survivors of the violent crimes outlined in this section should also seek medical treatment for any injuries, prevention of pregnancy, and/or sexually transmitted infections. It is also critical in these cases that the preservation of any evidence is a paramount step in proving a crime of violence occurred, to include for prosecutorial purposes. A forensic examination will also help preserve evidence in case the victim decides at a later date to file a police report.

It is recommended that a person who has experienced dating violence, domestic violence, sexual assault and/or stalking, consider the following:

1. Get to a place of safety/refuge.
2. Call someone you trust. Speak with someone who is known and trusted. Speaking with this person can help to evaluate the trauma and work toward the necessary next steps.
3. Preserve evidence. If you think you might want to report the crime to the police, do not shower, douche, eat, or brush your teeth. If the incident involves any written or electronic evidence such as emails, pictures, text messages, voice messages, social media posts, screenshots, or videos, try to preserve these.
4. Seek medical attention. Post assault medical care can be performed at a local emergency room. Many hospitals (Hartford Hospital, St. Frances Hospital) have a specialized examiner who can complete an exam for victims of sexual violence within 120 hours (5 days) of the assault. Such an exam can help the victim receive an appropriate medical assessment and treatment, and can preserve evidence for possible future action.
5. Pursue support services, such as counseling services, through appropriate agencies.
6. File a police report. You can initiate a campus complaint and/or a criminal complaint with the Campus Police/Public Safety Department.

7. You may obtain assistance from campus authorities in this notification, which should be to a campus security authority (CSA), Title IX Coordinator or other responsible employee.

8. Make an anonymous report. An anonymous report to the police notifies them that an act of dating violence, domestic violence, sexual violence or stalking has occurred, but gives no names or identification.

In accordance with Connecticut General Statutes Section 19a-112a(e): *No costs incurred by a healthcare facility shall be charged directly or indirectly to such victim for the examination of a victim of sexual assault, when such examination is performed for the purpose of gathering forensic evidence as prescribed in the protocol, including the costs of testing for pregnancy and sexually transmitted diseases and the costs of prophylactic treatment as provided in the protocol. Any such costs shall be charged to the Office of Victim Services within the Judicial Department.*

The hospital may bill patients for some medication and other medical expenses. Help is provided by the Office of Victim Services by contacting Compensation: (888) 286-7347. The Office of Victim Services (OVS) is the State's lead agency dedicated to providing services to victims of violent crime.

Participating hospitals in Connecticut include: Hartford Hospital, St. Francis Hospital, the Hospital of Central Connecticut (New Britain campus), Manchester Memorial Hospital, Middlesex Hospital, and Windham Hospital.

NOTE: If you seek treatment at a local hospital and police are contacted, depending on the nature/ circumstances of the offense, this does not mean you have to proceed with criminal charges.

Anyone has the right to seek treatment and report the incident directly to the appropriate police department by calling 911 or Campus Police/Public Safety by calling (860) 906-5075. By law, special steps are taken to protect the rights and privacy of the victim/survivor. Those seeking legal action are strongly encouraged to seek medical attention as soon as possible, as the collection and preservation of evidence is critical to a successful prosecution. Although strongly encouraged, it is ultimately the prerogative of the victim/survivor to report these incidents.

The Campus Police/Public Safety should be contacted as soon as possible, since prompt reporting helps to ensure the integrity of any evidence. Campus Police/Public Safety can also provide guidance to the complainant about the investigative and legal process. Any College employee, other than those bound by state statutes and professional ethics from disclosing information about reports without written releases, must report the incident as soon as possible to CT State—Capital's Title IX Coordinator.

Victims/survivors of sexual assault, dating violence, domestic violence or stalking should immediately seek safety and dial 911 for a police response.

Police Response to Dating Violence, Domestic Violence, Sexual Assault & Stalking

Campus Police/Public Safety will immediately respond to any reports of dating violence, sexual assault and/or stalking, and will vigorously investigate all leads with the goal of obtaining probable cause to facilitate an arrest.

Restraining and Protective Orders

Restraining orders differ from protective orders in that the former are civil and can be issued without the accused person being arrested. Protective orders in a family violence situation are criminal in nature and are issued after the accused (Respondent) has been arrested for committing a crime within the scope of a family violence related incident. Both types of orders must be issued by the court.

Civil Restraining Order: Victims of family violence in Connecticut have the right to request relief from the abuse they are suffering, in the form of a civil restraining order. This court order will help protect a victim from further abuse and might include provisions such as requiring that the abuser leave the home, or may prohibit the abuser from contacting the victim, or from being within a certain distance of the victim. Civil restraining orders can be in effect for up to one year with the possibility of requesting an extension. CGS § 46b-15 states that “Any family or household member, as defined in section 46b-38a, who has been subjected to a continuous threat of present physical pain or physical injury, stalking or a pattern of threatening, including, but not limited to, a pattern of threatening, as described in section 53a-62, by another family or household member may make an application to the Superior Court for relief under this section.”

Criminal Protective Order: Criminal protective orders are made at the time of arraignment during a criminal proceeding. Family Relations or the State’s Attorney (Prosecutor) often request protective orders. They provide similar protection as the civil restraining order, but can only be made following an arrest/arraignment. They typically remain in effect until the end of the criminal case. However, Standing Criminal Protective Orders can be issued and remain in effect for a lifetime or until further action by the court. CGS § 46b-38c. Family Violence Response and Intervention Units Protective Orders states that “A protective order issued under this section may include provisions necessary to protect the victim from threats, harassment, injury or intimidation by the defendant...”

The College cannot apply for a legal protective order or restraining order for a victim. The victim is required to apply directly for these services with the criminal court system.

The Campus Police/Public Safety Department will keep protective and restraining orders on file in accordance with State regulations. Any victim/survivor (Protected Person) of sexual assault, dating violence, domestic violence or stalking having a protective or restraining order issued on their behalf, is strongly encouraged to contact Campus Police/Public Safety to verify that they have received a copy of any protective or restraining order filed on their behalf by the court. The Campus Police/Public Safety Department will accept copies of any protective or restraining orders that can be verified as active, and will comply with and enforce these orders. Victims/survivors (Protected Person) are strongly advised to report any violations of these orders by the Respondent, occurring on campus to Campus Police/Public Safety at (860) 906-5075. Violations occurring off-campus should be reported without delay to the appropriate local police department. If the violation of a court order is an emergency situation, dial 911 immediately.

The College may also issue a no contact letter if deemed appropriate, or at the request of either the victim (Protected Person) or the accused (Respondent).

To the extent of the victim's cooperation and consent, College offices will work cooperatively to ensure that the victim's health, physical safety, work and academic status are protected, pending the outcome of any formal College investigation of the complaint.

CT State—Capital makes every effort to ensure personal identifiable information about the victim is treated as confidential and only shared with persons who have a specific need, and right, to know as a result of investigating/adjudicating the complaint, or delivering resources or support services to the complainant/victim. For example, publicly available record keeping for purposes of Clery Act reporting and disclosures will be made without inclusion of identifying information about the victim, as defined in 42 USC 1395(a)(20). CT State—Capital will also maintain as confidential, any accommodations or protective measures provided to the victim to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.

Information about filing a Restraining Order can be found [here](#), at the State of Connecticut Judicial Branch website.

Sex Offenders

The State of Connecticut maintains a sexual offender registry containing the names of all the persons convicted of sex offenses. The registry can be viewed by anyone wishing to by clicking [HERE](#). The Campus Police/Public Safety Department routinely reviews the registry, and the Campus is notified if any sex offender registers for classes. The registry may be found [here](#).

Sex offenders required to register under the terms of "Megan's Law" are also required to provide notice, as mandated under state law, to each institution of higher education in the state in which the offender is employed or a student.

Acts of Intolerance

It is the position of the CT State—Capital that acts of intolerance (crimes or harmful overt acts based upon race, gender, gender identity, disability, national origin, religion, ethnicity or sexual orientation) are morally reprehensible and are contrary to the promotion of pluralism. Pluralism is of particular importance in higher education, because it is an essential requirement for the free and open pursuit of knowledge and understanding. Institutions of higher education must reflect the racial, religious and ethnic diversity of society in order to prepare students to live productively in society. Similarly, all persons, regardless of any condition of their being, must be able to pursue higher learning in an environment free from acts of hatred, intolerance, and threats of violence.

Policy Regarding a Drug-Free Environment

Drugs & Alcohol in the Connecticut State Colleges and Universities

The Board of Regents of Connecticut State Colleges and Universities endorses the Statement of the Network of Colleges and Universities Committed to the Elimination of Drug and alcohol Abuse, which is based on the following premise:

American society is harmed in many ways by the abuse of alcohol and other drugs - decreased productivity, serious health problems, breakdown of the family structure, and strained social resources. Problems of illicit use and abuse of substances have a pervasive effect upon many segments of society — all socio-economic groups, all age levels, and even the unborn. Education and learning are especially impaired by alcohol abuse and illicit drug use.

The Board recognizes that education regarding alcohol and substance abuse is an appropriate and even necessary part of contemporary college life. Since the unauthorized use of controlled substances, in addition to the potential harmful effect it may have on students and employees, is contrary to state and federal law and regulation, it must be prohibited in any college activity, on or off the College campus. Although the conditions of alcohol and drug dependency may be considered disabilities or handicaps under state and federal law regulation and Board of Regents Policy, and employees and students will not be discriminated against because they have these disabilities, all students and employees are considered to be responsible for their actions and their conduct.

These provisions shall apply to all colleges under the jurisdiction of the Board:

1. All colleges shall provide educational programs on the abuse of alcohol and other drugs and referral for assistance for students and employees who seek it. Colleges are encouraged to establish campus-wide committees to assist in development of these programs in response to particular campus needs and identification of referral resources in their respective service planning regions. Any student or employee seeking assistance with a substance abuse problem should seek consultation from a college counselor or the Director of Personnel.
2. This policy shall be published in all college catalogs, faculty and staff manuals, and other appropriate literature.
3. Failure to comply with this policy will result in invocation of the appropriate disciplinary procedure and may result in separation from the college and referral to the appropriate authorities for prosecution.
4. All colleges shall develop and enforce policies regarding the sale, distribution, possession, or consumption of alcoholic beverages on campus, subject to state and federal law.
5. No student or employee shall knowingly possess, use, distribute, transmit, sell, or be under the influence of any controlled substance on the College campus or off the College campus at a college-sponsored activity, function, or event. Use or possession of a drug authorized by a medical prescription from a registered physician shall not be a violation of this provision.
6. Consistent with Board policy, the consumption of alcoholic beverages on campus may only be authorized by the CEO.

Policy—Weapons on Campus

The use or possession of weapons, as defined in Section 53-206 of the Connecticut General Statutes, is prohibited on college campuses or at college activities except as authorized by Board or College policies. Colleges are hereby authorized to develop policies which allow for specific exemptions to the extent permitted by law.

Connecticut General Statutes

Section 53-206: Defines WEAPONS as “slung (sic) shot, air rifle, BB gun, black jack, sand bag, metal or brass knuckles, or any dirk knife, or any switch knife having an automatic spring release device by which a blade is released from the handle, having a blade of over one and one half inches in length, or stiletto, or any knife the edged portion of which is four inches or over in length, or any martial arts weapon or electronic defense weapon, as defined in Section 53a-3, or any other dangerous or deadly weapon or instrument.”

Section 53a-3(6): “Any weapon whether loaded or unloaded, from which a shot may be discharged, or a switchblade knife, gravity knife, billy, blackjack, bludgeon, or metal knuckles.” Any officer of the Federal, State or municipal government charged with enforcing the law is exempted from this policy. Any other exemptions to this policy must be granted, in writing, by the CEO.

Reportable Crime Definitions

AGGRAVATED ASSAULT: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed .

ARSON: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, and personal or other property. Only fires determined through investigation to have been willfully or maliciously set are classified as arson. Fires of suspicious or unknown origins are excluded.

BURGLARY: The unlawful entry of a structure to commit a felony or a theft. The use of force to gain entry is not required to classify an offense as burglary. Burglary in this program is categorized into three sub-classifications: forcible entry, unlawful entry where no force is used, and attempted forcible entry .

CRIMINAL HOMICIDE (Two categories);

Murder and Non-Negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Manslaughter by Negligence: The killing of another person through gross negligence.

DATING VIOLENCE: Violence committed by a person **(a)** who is or has been in a social relationship of a romantic or intimate nature with the victim; and **(b)** where the existence of such a relationship shall be determined based on a consideration of the following factors:

- The length of the relationship
- The type of relationship
- The frequency of interaction between the persons involved in the relationship

DOMESTIC VIOLENCE Felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

DRUG VIOLATIONS: A drug violation is the non-prescribed use, possession, sale, purchase or distribution of any controlled substance, to include but not limited to marijuana, cocaine, amphetamines, heroin, hallucinogens, barbiturates and paraphernalia in violation of the laws of the State of Connecticut.

HATE CRIME: A hate crime, also known as a bias crime, is a criminal offense committed against a person, property, or society which is motivated, in whole or in part, by the offender's bias against a race, gender, genderidentity, religion, disability, sexual orientation, ethnicity or national origin.

LIQUOR LAW VIOLATIONS: The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places, bootlegging, operating a still, furnishing liquor to minor or intemperate person, using a vehicle for illegal transportation of liquor, drinking on a train or public conveyance, and all attempts to commit any of the aforementioned. *Note: Drunkenness and driving under the influence are not included in this definition.*

MOTOR VEHICLE THEFT: The theft or attempted theft of a motor vehicle. This offense category includes the stealing of automobiles, trucks, buses, motorcycles, motor scooters, snowmobiles, etc. *Note: The definition excludes the taking of a motor vehicle for temporary use by persons who have lawful access.*

ROBBERY: The taking, or attempting to take, anything of value from the care, custody or control of a person or persons by force, or threat of force or violence, and/or by putting the victim in fear.

STALKING: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to **(a)** fear for his or her safety or the safety of others; or **(b)** suffer substantial emotional distress.

WEAPONS VIOLATION: A weapons violation is the possession, use, sale, purchase, or transfer of any weapon, including but not limited to firearms, electronic defense weapons, edged weapons, and/or martial arts weapons, in violation of the laws of the State of Connecticut and/or the policies of Capital Community College or the Connecticut State College and Universities System.

Sex Offense Definitions

SEX OFFENSES: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

RAPE: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

FONDLING: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

INCEST: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

STATUTORY RAPE: Sexual intercourse with a person who is under the statutory age of consent.

UNFOUNDED CASES: The event did not happen or the allegation was determined through investigation to be false.

Campus Property Definitions

ON-CAMPUS: Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and any building or property that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes .

NON-CAMPUS PROPERTY: Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students and is not within the same reasonably contiguous geographic area of the institution .

PUBLIC PROPERTY: All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus.

RESIDENTIAL FACILITY: The CT State—Capital campus has no Residential Facilities under this definition.

Violence Against Women Act

VAWA CRIME STATISTICS

<u>VIOLATIONS</u>	2020	2021	2022
Dating Violence	0	0	0
Stalking	0	0	0
Fondling	0	0	0
Total Referrals:	0	0	0

Hate/Biased Crimes

Under the Clery Act, Capital Community College is required to report the listed crimes and other crimes involving bodily injury to a victim as a result of that person being intentionally selected as a victim/target due to their actual or perceived race, national origin, gender, religion, sexual orientation, gender identity, ethnicity, or disability.

HATE CRIME CODES: (R)-Race (RE)-Religion (SO)-Sexual Orientation (G)-Gender (GI)-Gender Identity (E)-Ethnicity (NO)-National Origin (D)-Disability

HATE CRIME CRIMINAL OFFENSES INCLUDE: Criminal Homicide including (M)-Murder and Non-negligent Manslaughter, (MN)-Manslaughter by Negligence; (RB)-Robbery; (A)-Aggravated Assault; (MVT)-Motor Vehicle Theft; (AR)-Arson; (B)-Burglary; Sexual Assault, including (R)-Rape; (F)-Fondling; (IN)-Incest and (SR)-Statutory Rape; (LT)-Larceny-Theft; (SMA)-Simple Assault; (I)-Intimidation; or (V)-Destruction/Damage/Vandalism of Property that was motivated by bias.

HATE CRIME STATISTICS	2020	2021	2022
	0	0	0

Reported Crimes & Crime Rate—2022

In compliance with the Federal Jeanne Clery Campus Security Act, Capital Community College is required to prepare a Uniform Crime Report annually. This crime report reflects the crime statistics for the preceding calendar year.

Each annual report includes the number of full time equivalent (FTE) students, the number of FTE employees, the number of incidents reported, and the crime rate. The crime rate is equal to the number of incidents reported divided by the number of FTE students and employees. The FTE average for students during 2022 at Capital Community College was 2513. The FTE average for employees for 2022 was 312. The total combined College FTE was 2825.

For the 2020, 2021, 2022 calendar years the crime statistics for Capital Community College were:

<u>CATEGORY</u>	2020	2021	2022
CRIMINAL HOMICIDE	0	0	0
MURDER & NON-NEGLIGENT MANSLAUGHTER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
ROBBERY	0	0	0
AGGREVATED ASSAULT	0	0	0
M.V. THEFT	0	0	0
ARSON	0	0	0
FONDLING	0	0	0
SEXUAL ASSAULT	0	0	0
SEXUAL ASSAULT/NONFORCIBLE	0	0	0
BURGLARY	0	0	0

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Weapon, Drug, Alcohol Violations

The Clery Awareness and Campus Safety Act requires Capital Community College to disclose the number of persons who were referred for campus disciplinary action for weapon, drug and alcohol violations.

<u>CATEGORY</u>	2020	2021	2022
WEAPON LAW VIOLATIONS	0	0	0
DRUG ABUSE VIOLATIONS	0	0	1
LIQUOR LAW VIOLATIONS	0	0	0

Weapon, Drug, Alcohol Arrests

In compliance with the Jeanne Clery Crime Awareness and Campus Safety Act, Capital Community College publishes statistics concerning the number of arrests for the following crimes occurring on campus:

<u>CATEGORY</u>	2020	2021	2022
WEAPON LAW ARRESTS	0	0	0
DRUG ABUSE ARRESTS	0	0	0
LIQUOR LAW ARRESTS	0	0	0

Weapon, Drug, Alcohol Diversionary Referrals

<u>CATEGORY</u>	2020	2021	2022
WEAPON LAW REFERRALS	0	0	0
DRUG ABUSE REFERRALS	0	0	1
LIQUOR LAW REFERRALS	0	0	0

Connecticut Public Act 21 – 184: An Act Requiring the Reporting of Accidents that Resulted in Serious Physical Injuries or Death at Institutions of Higher Education.

This Public Act adds a new reporting requirement that all colleges & universities in Connecticut include the number of accidents that occurred in the immediately preceding calendar year on the property that they own or control and result in (1) serious physical injury and/or (2) death. This property includes campuses or dormitories in another country that an institution owns or controls for purposes of an international studies or international exchange program.

Serious physical injury is defined in section 53a-3. Serious physical injury means physical injury which creates a substantial risk of death, or which causes serious disfigurement, serious impairment of health or serious loss or impairment of the function of any bodily organ.

P.A. 21-184 RELATED INCIDENTS	2020	2021	2022
	0	0	0



Joel B. White
Police Director

Capital Community College Department of Police/Public Safety

950 Main Street, Hartford, Connecticut 06103 (860) 906-5075



Active Member

June 30, 2023

Hartford Police Dept.
253 High Street
Hartford, CT. 06103

Dear Sir/Madam,

I request the crime statistics for the locations listed below for the 2022 calendar year. Pursuant to the federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics (Clery Act), Capital Community College is required to compile and publish crime statistics. This report must contain statistics of specified crimes reported to local police agencies that occurred on or near campus and on college-controlled property. The criminal offenses that the college is required to report are the following as defined by the FBI Uniform Crime Report: Murder, Non-Negligent Manslaughter, Negligent Manslaughter, Forcible Sex Offenses, Non-Forcible Sex Offenses, Robbery, Aggravated Assault, Burglary, Motor Vehicle Theft and Arson. In addition, I need statistics concerning any of the above that manifest evidence of a hate crime.

Capital Community College is also required to request statistics for arrests in these categories: Liquor Law and Drug Violations, and Illegal Weapons Violations.

Therefore, I request the required statistics for the following locations:

- The sidewalks directly in front of the college to the curb line, to include Main Street, Market Street and Talcott Street
- Morgan Street and [former] Talcott Street Parking Garages
- 950 Main Street
- 960 Main Street
- 10 Columbus Boulevard

I appreciate your cooperation in assisting us in complying with this federal law. If you have any questions, please contact me at (860) 906-5075.

Sincerely,

Joel B. White, Director
Campus Police/Public Safety



Hartford Police Department

Incident Details Report

Clery Report Capitol Community College. 2022



CASE NUM INC NUM INFORM WEB	ADDRESS LOCATION DESC COMMON PLACE	FROM DATE FROM TIME FROM DOW	TO DATE TO TIME TO DOW	RPT DATE RPT TIME RPT DOW	OFFENSE CASE STATUS	CITY ZIPCODE AREA
53A-103 BURGLARY 3RD DEG (Incidents: 2 // Records: 2)						
22-007470 P-22-028560 Click here	901 MAIN ST RESTAURANT SORELLA	03/23/2022 12:05 WEDNESDAY		3/23/2022 12:05 WEDNESDAY	53A-103 BURGLARY 3RD DEG	HARTFORD 06103 SE5
22-018762 P-22-078135 Click here	915 MAIN ST RESIDENCE/HOME	07/17/2022 04:49 SUNDAY	07/17/2022 04:52 SUNDAY	7/17/2022 06:45 SUNDAY	53A-103 BURGLARY 3RD DEG PENDING	HARTFORD 06103 SE5
53A-113 ARSON 3RD DEG (Incidents: 1 // Records: 1)						
22-020531 P-22-085034 Click here	1028 MAIN ST PARK/PLAYGROUND SKATE PARK - 1028 MAIN ST	08/04/2022 11:35 THURSDAY		8/4/2022 11:42 THURSDAY	53A-113 ARSON 3RD DEG	HARTFORD 06103 SE4
53A-124 LARCENY 3RD DEG (Incidents: 3 // Records: 3)						
22-027401 P-22-113513 Click here	942 MAIN ST HIGHWAY/ROAD/ALLEY/STREET/SIDE WALK HIGH RISE - 315 TRUMBULL ST	10/11/2022 21:00 TUESDAY		10/15/2022 14:06 SATURDAY	53A-124 LARCENY 3RD DEG	HARTFORD 06103 SE5

REPORT PARAMETERS

GROUP: OFFENSE DESC
DISPLAY: All Groups
1ST SORT BY: ADDRESS
2ND SORT BY: OFFENSE DESC
3RD SORT BY: CASE STATUS

CRIMEVIEW®

PAGE 1 OF 3
PRINT DATE: 07/03/2023
DATE RANGE: 2/4/2022 - 11/12/2022

Clery Report Capitol Community College. 2022

CASE NUM INC NUM INFORM WEB	ADDRESS LOCATION DESC COMMON PLACE	FROM DATE FROM TIME FROM DOW	TO DATE TO TIME TO DOW	RPT DATE RPT TIME RPT DOW	OFFENSE CASE STATUS	CITY ZIPCODE AREA
22-029972 P-22-124281 Click here	950 MAIN ST HIGHWAY/ROAD/ALLEY/STREET/SIDE WALK CAPITAL COMMUNITY COLLEGE (HIGH RISE)	11/12/2022 11:11 SATURDAY		11/12/2022 11:11 SATURDAY	53A-124 LARCENY 3RD DEG	HARTFORD 06103 SE4
22-003322 P-22-011356 Click here	990 MAIN ST HIGHWAY/ROAD/ALLEY	02/04/2022 14:59 FRIDAY		2/4/2022 14:59 FRIDAY	53A-124 LARCENY 3RD DEG	HARTFORD 06103 SE4
53A-135 ROBBERY 2ND DEG (Incidents: 2 // Records: 2)						
22-020005 P-22-082944 Click here	1028 MAIN ST HIGHWAY/ROAD/ALLEY/STREET/SIDE WALK SKATE PARK - 1028 MAIN ST	07/29/2022 19:47 FRIDAY		7/29/2022 19:47 FRIDAY	53A-135 ROBBERY 2ND DEG	HARTFORD 06103 SE4
22-026761 P-22-110900 Click here	942 MAIN ST HIGHWAY/ROAD/ALLEY/STREET/SIDE WALK 901 MAIN STREET ASSOCIATES, LLC	10/07/2022 23:42 FRIDAY		10/7/2022 23:42 FRIDAY	53A-135 ROBBERY 2ND DEG	HARTFORD 06103 SE5
53A-136 ROBBERY 3RD DEG (Incidents: 1 // Records: 1)						
22-026845 P-22-111282 Click here	942 MAIN ST HOTEL/MOTEL/ETC. CITY STEAM BREWERY	10/09/2022 02:28 SUNDAY		10/9/2022 02:28 SUNDAY	53A-136 ROBBERY 3RD DEG	HARTFORD 06103 SE4

REPORT PARAMETERS

GROUP: OFFENSE DESC
 DISPLAY: All Groups
 1ST SORT BY: ADDRESS
 2ND SORT BY: OFFENSE DESC
 3RD SORT BY: CASE STATUS

CRIMEVIEW®

PAGE 2 OF 3
 PRINT DATE: 07/03/2023
 DATE RANGE: 2/4/2022 - 11/12/2022

Clery Report Capitol Community College. 2022

CASE NUM	ADDRESS	FROM DATE	TO DATE	RPT DATE	OFFENSE	CITY
INC NUM	LOCATION DESC	FROM TIME	TO TIME	RPT TIME	CASE STATUS	ZIPCODE
INFORM WEB	COMMON PLACE	FROM DOW	TO DOW	RPT DOW		AREA

TOTAL INCIDENTS: 9

TOTAL RECORDS: 9

REPORT PARAMETERS

GROUP: OFFENSE DESC
DISPLAY: All Groups
1ST SORT BY: ADDRESS
2ND SORT BY: OFFENSE DESC
3RD SORT BY: CASE STATUS

CRIMEVIEW®

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PRINT DATE: 07/03/2023
DATE RANGE: 2/4/2022 - 11/12/2022



Hartford Police Department

Arrest Details Report

Clery Report. Drugs, Weapons and Liquor Arrests. Capitol Community College. 2022



NAME DOB RACE	GENDER HAIR EYES	HGT WGT	CASE NUM INC NUM INFORM WEB	ADDRESS HOME ADDRESS	ARR DATE ARR TIME ARR DOW	OFFENSE ARR TYPE
21A-277(A)(1A+ POSS INTENT SELL/DSPNS NARCTIC (Incidents: 1 // Persons: 1 // Records: 1)						
ALBINO, MIGUEL 1979-09-22 WHITE	MALE BLACK BROWN	601 250	22-032857 P-22-136730 Click here	1 TALCOTT ST, HARTFORD 56 NORWICH ST, HARTFORD	12/13/2022 18:04 TUESDAY	21A-277(A)(1A+ POSS INTENT SELL/DSPNS NARCTIC ON SITE ARREST
21A-279(A)(1) POS CON SUBST OR>1/2 OZ CANBIS (Incidents: 2 // Persons: 3 // Records: 3)						
BOULWARE, DORIAN 1985-08-21 BLACK	MALE		22-003923 P-22-013740 Click here	915 MAIN ST, HARTFORD 60 NILES ST, HARTFORD	07/07/2022 01:59 THURSDAY	21A-279(A)(1) POS CON SUBST OR>1/2 OZ CANBIS TAKEN INTO CUSTODY (WARRANT ARREST)
BOULWARE, DORIAN 1985-08-21 BLACK	MALE		22-003923 P-22-013740 Click here	915 MAIN ST, HARTFORD 60 NILES ST, HARTFORD	07/07/2022 01:59 THURSDAY	21A-279(A)(1) POS CON SUBST OR>1/2 OZ CANBIS TAKEN INTO CUSTODY (WARRANT ARREST)
ALBINO, MIGUEL 1979-09-22 WHITE	MALE BLACK BROWN	601 250	22-032857 P-22-136730 Click here	1 TALCOTT ST, HARTFORD 56 NORWICH ST, HARTFORD	12/13/2022 18:04 TUESDAY	21A-279(A)(1) POS CON SUBST OR>1/2 OZ CANBIS ON SITE ARREST

TOTAL INCIDENTS: 2

TOTAL PERSONS: 3

TOTAL RECORDS: 4

REPORT PARAMETERS

GROUP: OFFENSE DESC
DISPLAY: All Groups
1ST SORT BY: ADDRESS
2ND SORT BY: OFFENSE
3RD SORT BY: NAME

CRIMEVIEW®

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PRINT DATE: 07/03/2023
DATE RANGE: 7/7/2022 - 12/13/2022



STUDENT HANDBOOK 2021-2022



**Policies in this student handbook are applicable to all
credit and non-credit students.**



STUDENT HANDBOOK

Academic Year
2023-2024

ctstate.edu

CT STATE
COMMUNITY COLLEGE

Faculty Handbook 2022-2023

Division of Academic Affairs



950 Main Street
Hartford, CT 06103
www.capitalcc.edu

Capital Community College

Revised 08/22

CONTACTS & RESOURCES

CSCU SYSTEMWIDE—TITLE IX COORDINATOR

MR. ANGELO SIMONI

SIMONIA@CT.EDU

860-723-0165

CAPITAL COMMUNITY COLLEGE—DEPUTY TITLE IX COORDINATOR

DR. JASON SCAPPATICCI

JSCAPPATICCI@CAPITALCC.EDU

860-906-5086

COMMUNITY 24 HOURS EMERGENCY RESOURCES

INFO LINE (24 HR. SERVICE).....211
SEXUAL ASSAULT (CONNSACS) (24 HR).....888-999-5545EN ESPAÑOL 1-888-568-8332
OFFICE OF VICTIM SERVICES.....800-822-8428
CONNECTICUT COALITION AGAINST DOMESTIC VIOLENCE.....800-774-2900 (ENGLISH)
844-831-9200 (ESPAÑOL)

OTHER NUMBERS

ALL EMERGENCIES—POLICE / FIRE / EMS.....911
ROUTINE AMBULANCE / AMERICAN MEDICAL RESPONSE (AMR)..... 860-522-1612
HARTFORD POLICE..... 860-757-4000
CONNECTICUT STATE POLICE—TROOP H (HARTFORD).....860-534-1000

NON-EMERGENCY ASSISTANCE:

CAPITAL CC CAMPUS POLICE/PUBLIC SAFETY..... 860-906-5075
CAMPUS POLICE/PUBLIC SAFETY—DIRECTOR..... 860-906-5076
CAMPUS POLICE—CRIME STOPPERS TIP HOTLINE..... 860-906-5006
CT STATE DIVISION OF EMERGENCY MANAGEMENT & HOMELAND SECURITY.....860-685-8531
CAPITAL COMMUNITY COLLEGE VETERANS OASIS CENTER.....860-906-5044

OTHER HELPFUL NUMBERS

AIDS National Hotline.....	800-232-4636
AIDS Program (State).....	860-509-7800
MOBILE CRISIS Intervention Unit (State).....	860-297-0999
CRISIS Info-Line.....	800-203-1234
CRISIS 24 Hour “Helpline”.....	860-524-1182
CULT Hotline.....	1-312-267-7777
SUICIDE PREVENTION; NATIONAL LIFELINE.....	1-800-273-TALK (8255)
SUICIDE & CRISIS LIFELINE (text or call).....	988

DISCRIMINATION

Commission on Human Rights & Opportunity.....	860-541-3459
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DISABLED

Office of Protection and Advocacy for Handicapped & Developmentally Disabled Persons.....	860-297-43001-800-842-7303
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WOMEN’S ISSUES

State of CT Permanent Commission on the Status of Women	860-240-8300
90 Washington St., Hartford, CT 06106	
CT Women’s Education and Legal Fund	860-247-6090
22 Maple Ave., Hartford, CT 06114	
Sexual Assault Crisis Service, YWCA.....	860-344-1474
135 Broad St., Hartford, CT 06105	
HOTLINE (24 hour hotline)	1-888-999-5545

