1. Print Class Schedule

- Login to my.commnet.edu
- Click Banner Student Self-Service
- Select Registration/Schedule
- Select the Term & Click Student Schedule

2. Student Photo ID

- Obtain your student ID on the 2nd Floor (near Admissions)
  - Bring a copy of your Student Schedule

3. Textbooks

- Obtain textbooks which are available for purchase in the Bookstore on the 7th floor (24 hours after registering for courses if using Financial Aid)
  - Bring a copy of your Student Schedule

4. Transportation

- Bus Passes are available at the Business Office on the 2nd Floor
  - Students must present a student ID
  - Financial Aid, Payment plan, or payment in full is required to receive your U-Pass
- To receive a Parking card, Students will need to provide the Morgan Street Parking Garage with the following items (Laz Parking Pass Application, Student ID, Student Schedule, Driver’s License & vehicle license plate number.)

5. New Student Orientation

- Register to Attend New Student Orientation
  (http://www.capitalcc.edu)

6. Contact Your Faculty Advisor or Program Coordinator

- Send an email to your Faculty Advisor or Program Coordinator
  - Contact information is located on the back
Academic Department Chairs and Program Coordinators

Business and Technology

- **Interim Department Chair**  Seth Freeman  
  Business and Tech. Professor, Computer Info  
  Room 1011  
  sfreeman@capitalcc.edu  
  (860) 906-5249

- **Architectural Engineering**  Ira Hessmer  
  Program Coordinator  
  Room 608  
  ihessmer@capitalcc.edu  
  (860) 906-5182

- **Accounting**  Gerald Murphy  
  Program Coordinator  
  Room 1029  
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  (860) 906-5170

- **Construction Management**  Basia Dellaripa  
  Program Coordinator  
  Room 1115  
  bdellaripa@capitalcc.edu  
  (860) 906-5175

- **Management**  Nancy La Guardia  
  Program Coordinator, Room 1030  
  nlaguardia@capitalcc.edu  
  (860) 906-5174

- **Computer Info. Systems**  Michael Ligon  
  Program Coordinator  
  Room 610  
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Health Careers

- **Department Chair**  Daniel Tauber  
  Director Paramedic Program  
  Room 1009  
  dtauber@capitalcc.edu  
  (860) 906-5153

- **Radiologic Technology**  Paul Creech, Esq.  
  Program Coordinator  
  Room 320  
  pcreech@capitalcc.edu  
  (860) 906-5155

- **Medical Assisting**  Devi Mathur  
  Program Coordinator  
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  dmathur@capitalcc.edu  
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Humanities & Art

- **Department Chair**  Dr. Jeffrey Partridge  
  Room 1033  
  jpartridge@capitalcc.edu  
  (860) 906-5191

- **Music Industry**  Joshua Hummel  
  Program Coordinator  
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- **Theatre Arts**  Kevin Lamkins  
  Program Coordinator, Room 1019  
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- **Liberal Arts & Sciences**  John Christie  
  Program Coordinator  
  Room 1117  
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Science & Mathematics

- **Department Chair**  Michael Proulx  
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  mproulx@capitalcc.edu  
  (860) 906-5211

- **Biotechnology**  Dr. Cleo Rolle  
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Social & Behavioral Sciences

- **Department Chair**  Dr. Lilliam Martinez  
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- **Social Services**  Josiah Ricardo  
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  (860) 906-5233

- **Communication Media**  Jennifer Thomassen  
  Program Coordinator  
  Room 1007  
  jthomassen@capitalcc.edu  
  Phone: (860) 906-5016

- **Criminal Justice**  Arthur Kureczka  
  Program Coordinator  
  Room 1109  
  akureczka@capitalcc.edu  
  (860) 906-5178

- **Early Childhood Education**  Dr. Marsha Bryant  
  Program Coordinator  
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  mbryant@capitalcc.edu  
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