

Universal Banker

Description:

Capital Community College has partnered with area banking institutions, the United States Department of Labor, and the Connecticut Department of Labor to design and implement a Registered Apprenticeship Program for Universal Banker. Apprentices participate in banking-related instruction, paid on-the-job training, mentoring, and academic coaching while working on the final year of their associate degrees. Upon successful completion of the one-year program apprentices have completed their degrees, obtained non-credit certificates in Universal Banker, earned 6 college credits for the related banking instruction, and received their CTDOL Registered Apprenticeship certificates.

Pre-requisite courses: 135 hours

Related Instruction: 237 hours

On-the-Job Training: 2000 hours

Pre-requisite courses:

- MAT 137 Intermediate Algebra
- ENG 101 Composition
- CSA 105 Introduction to Software Applications

Related Instruction Course Outline

- Business Communications
- Business Finance w/Math Review
- Foundations of Banking
- Business Internship



Career Information*

Typical Tasks:

- Process loan applications.
- Answer customers' questions and explain available services, such as deposit accounts, bonds, and securities.
- Compile information about new accounts, enter account information into computers, and file related forms or other documents.
- Refer customers to appropriate bank personnel to meet their financial needs.
- Interview customers to obtain information needed for opening accounts or renting safe-deposit boxes.
- Inform customers of procedures for applying for services, such as ATM cards, direct deposit of checks, and certificates of deposit.
- Obtain credit records from reporting agencies.

Wage Information:

Region	Average Annual	Average Hourly	Entry Level (hourly)	Mid-Range (hourly)
Statewide	\$45,027.00	\$21.64	\$15.94	\$17.17 - \$24.30
Bridgeport/Stamford	\$50,098.00	\$24.08	\$15.25	\$17.86 - \$28.32

*Source = Connecticut Department of Labor, www1.ctdol.state.ct.us. As of the printing of this document; wage information for additional regions and occupational outlook are not available.

For information and to apply contact:

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