

College Senate Meeting Minutes – revised 11/15/18

Thursday, October 25, 2018

10th floor Dean's Conference Room

Senators in attendance: S. Lee, J. McNamara, M. Malave, A. Lemire, J. Christie, J. Thomas, M. Kriscenski, M. Proulx, S. Freeman, C. Yiamouyiannis, S. Adams-Roberts, M. Forstbauer

Guests: D. Harris (CEO), M. LaPierre-Dreger, S. Fagbemi, J. Hummel, S. Rocco-Foertsch, R. Pierson, E. Rhodes, M. Malave, D. Ragusa, S. Calhoun-Ward, A. Kureczka, L. Martinez, J. Hummel, R. Krems, M. Ligon, M. Lawson, A. Freeman, K. Lamkins

Meeting called to order at 2:35

2. Election of Chair. M/S/A – unanimous vote to rescind co-chair model voted on at the Senate meeting on 9/27/18. J. McNamara was appointed as temporary Chair to run the election for Senate Chair. The group decided on a secret paper ballot vote. S. Freeman and C. Yiamouyiannis were nominated. After brief statements from each candidate, paper votes were cast. C. Yiamouyiannis received a majority of the votes (9/12) and was elected Chair.

3. Motion to approve the agenda M/S/A.

4. Motion to approve minutes of September 25, 2018 with revisions. M/S/A.

5. L. Martinez volunteered to serve as Faculty Representative to work to identify the Capital East Region President. Motion made to approve L. Martinez's appointment. M/S/A.

6. Review of Senate Bylaws:

- C. Yiamouyiannis highlighted areas of the Senate by-laws that may conflict with current practice and/or areas that are unclear. A motion was made to form an ad hoc committee to review the current bylaws. M/S/A. M. Proulx, J. Thomas, A. Lemire and C. Yiamouyiannis volunteered to serve on this committee. They will report their findings to the Senate at a future meeting. Once completed, they will be shared with the college.
- A proposal was made to include part-time faculty on the Senate. After discussion, it was agreed that opinions on this proposal should be sent to Senate members.

7. GWCC resolution concerning Students First Academic Student Services Consolidation Committee:

- Senate agreed not to “pile onto” the GWCC resolution at this time. Discussion was held regarding the upcoming gubernatorial election in CT and the possibility for a re-design for the BOR. The group felt that it would be better to wait until after the election to address this issue.
- CCC still needs on faculty member to serve on this committee. The Senate decided to send a call out to all CCC college faculty for a volunteer. The Senate will choose the representative for this committee once responses have been received.

8. Low completer/and resolutions from other colleges (CCSU, ECSU, NCC)

- M. LaPierre-Dreger clarified the BOR policy: the BOR identifies low completer areas of study; then the individual college must respond with an action plan.
- The statements by the 3 schools seems to indicate that they think that the BOR has overstepped on this issue and that the individual schools' autonomy is being challenged by the BOR.
- The Senate decided not to respond regarding low completers.

9. The budget was presented by Dean Primus

- CCC had a \$2 million deficit at the end of last year.
- The projected deficit is \$2.3 million (based on current enrollment). This deficit is a result of declining enrollment and decrease in funding from the state government.
- The current reserved funds can cover the deficit but only for 2-3 years. Therefore, we need to increase enrollment and/or receive more funding from the state legislature. We currently have 1700 FTEs but need 1900. Advising week starts on November 11 – we need to work to increase our retention rate and enrollment.

10. Standing Committee Reports

a. CAP

- M. Ligon reported on course changes for ECON 102 and GEOG 111.
- K. Lamkins reported on changes to the curriculum for the Theater major. There are currently 8 students enrolled in this major area.
- S. Fagbemi elaborated on changes to ECON 102 and GEOG 111
- Senate voted to approve all changes – M/S/A

b. Capital Technology Committee

- J. Hummel discussed progress on a Video Conferencing Room.
- He also informed the Senate that workshops will be offered for OneDrive issues. Please email him with any concerns re: OneDrive.
- CCC is now a Red Hat Academy.

c. College Affairs

- S. Rocco-Foertsch reported that the Committee now meets monthly with M. Ball-Davis to discuss commencement. They are considering venues other than the CT Convention Center, but cost is a factor. They are considering decreasing the amount of food offered.
- An email was sent out to the CCC Community asking for suggestions for a Commencement speaker. The Committee has chosen 4 candidates. They will review their credentials, choose their first preference and send information on all 4 to CEO D. Harris.
- An Interfaith Invocation speaker has been booked for the invocation.

d. FSSD

- M. Lawson reported that the Committee is looking at models for academic advising and they are would like to make academic advising the focus for the next Professional Day.
- M. Lawson asked the Senate to choose the date for the next Professional Day. The Senate is under the impression that the President/CEO's office chooses this date. The Senate will look into this.

e. Planning and Review – A. Freeman – no report; the Committee has not met yet.

f. Diversity and Inclusion

- S. Lee is no longer on Committee; M. White is currently Chair but is looking for someone to take on that role. The new Chair should report to the Senate at future meetings.

11. Old Business – none

12. New Business

- D. Ragusa shared her concerns regarding Late Start courses and feels that they should not be offered. In her experience, students have difficulties in that the students are expected to learn 15 weeks of course content in 12 weeks. She also shared that MCC no longer offers these courses.
- A. Freeman stated his opinion that more input from faculty is needed before a decision is made to eliminate Late Start courses.
- M. Proulx recommended that faculty in each department review and analyze their concerns (if any) with Late Start courses.
- The Senate will ask department chairpersons to provide an update re: feedback from their faculty on Late Start courses.

Meeting adjourned at 4:40.

Respectfully submitted,

Mary-Joan Forstbauer RN, MSN