

College Senate Meeting Minutes

Thursday, April 26, 2018 2:30 p.m.

Location: PCR

Attendees:

Senate Members: M. Basche, S. Calhoun-Ward, J. Christie, , S. Freeman, M. LaPierre Dreger, S. Lee, , G. Muhlmann, D. Ragusa, E. Rhodes,

Visitors: M. Bies, S. Fagbemi, A. Freeman, R. Krems, A. Lemire, M. Lawson, M. Ligon, L. Primus, S. Rocco-Foertsch, J. Thomas, W. Nieves

1. Approval of Agenda
2. Approval of Minutes from 3/29/18 with modifications
3. **Standing Committee Reports:**

CAP (reported by M. Ligon): College catalog will not be printed: A discussion on the several conflicts that this creates –registrar’s need to see differences between the online PDF version (fall) and changes in the spring; admissions into specific programs (students may be grandfathered depending on the starting semester); and advising. President Nieves commented that other colleges archive the digital version each fall and E. Rhodes said the library keeps copies of old catalogs. M. LaPierre Dreger commented that the college’s website needs updating. The information of retired or deceased faculty can still be found. J. Christie recommended that CAP looks into it.

André Freeman presented a new course, MAT 158: It is a pre-requisite for business majors (not science) and it is comparable to applied calculus. The motion to approve the course was seconded and passed unanimously.

CTC (reported by G. Muhlmann): The committee met on April 5. The need for a member of the IT department to join the CTC was discussed.

College Affairs (presented by S.Rocco-Foerstch): The chair met with Dean Arrington and the committee will search for an individual to deliver an inclusive invocation at commencement

Diversity and Inclusion (presented by S. Lee): Hartford behavioral health presented at the Women's conference this year. They are interested in providing free services to CCC through the ASAP program which seeks to help victims of domestic violence and rape. Helena is working with Dean Arrington to get space for them. Hopefully implement in the fall. Linda Domenitz has made Kognito, a software for simulating interaction between students and faculty, available to the college.

Faculty, Staff and Student Development (presented by M. Lawson): Faculty/Staff/students Professional Day has not yet been schedule. Possible dates are Friday 9/14, 21, or 28. The program will focus on student enrollment and retention. There will be interactive breakout sessions such as student clubs, ASC, compassion circle, CID, 21st century classrooms, student services among others. Student participation is expected.

Planning and Review (presented by A. Freeman): The committee administered an online survey to rank the actions and strategies to be included in the college's strategic plan. The results will be presented and analyzed in the upcoming all college meeting. A draft of the strategic plan is the goal before the end of the school year.

4. Students first consolidation updates (presented by E. Rhodes): The committees and subcommittees will be disbanded (probably) due to the NEASC response. Committees on guided path, general education core, and TAP will continue. Consolidation effort of back offices, IT, financial aid, and HR, will continue.

5. Budget updates (presented by dean L. Primus): The budget for fiscal year 2018 resulted in a \$2.6 M deficit. The estimated deficit for FY 2019 is \$3.5M. This is due to a decrease in enrollment coupled with an increase in fringe benefits and salaries. An increase in enrollment of 250 students would alleviate the situation. Strategies that could be adopted include over enrollment of courses. Enroll 30 students that would end up in the expected 24 students after attrition. M. LaPierre-Dreger inquired if faculty teaching a fifth course instead of AR would help. S. Freeman suggested that the crisis should be reflected in the strategic plan. President Nieves pointed out that President Ojakian sent a letter to the legislature proposing an increase in tuition for community colleges of about 250% (\$4K to \$10K- but only a 50% increase for 4 yr colleges \$10K to \$15K)

6. Black male profiling case (presented by dean L. Primus): Examples of cases of profiling done by public safety were requested from different sources including the student senate. No responses or complaints were received. Policy will remain non restrictive - If the student/staff/faculty is known by the student or public safety officer checking IDs, the individual will pass. In the first months of the policy many cases of forgotten ID were handled. A. Basche suggested that the individual who forgot the ID be reminded to bring it and show it. The possible solution of carrying a picture of the ID on the cell phone was suggested.

7. Faculty Z drive migration (presented by S. Calhoun-Ward): All data from the Z drive will have to be copied into the OneDrive-CSCU by June 1st. The process will take 15 minutes but IT will have to do work in the background as the migration is executed.

8. CCC senate elections: There will be 4 (four) faculty positions available, 2 (two) ACL, and 2 (two) CLA for the senate. College affairs will have 2 faculty openings and 2 CLA positions available.

Respectfully submitted by G. Muhlmann