

**College Senate Meeting**  
**Thursday, 9/28/2017**  
**President's Conference Room**

**In attendance: Marie Basche, Miah LaPierre Dreger, Seth Freeman, Mike Ligon, Guillermo Muhlmann, John McNamara, Stephanie Calhoun-Ward, Eileen Rhodes, Daniela Ragusa, Mary Jean Thornton, John Christie, President Nieves, Becky DeVito, Paul Creech, Ryan Pierson, Ruth Krems**

1. **The meeting was called to order at 2:38pm** and the Agenda was approved with no changes. D. Ragusa suggested that we discuss the Standing Committee reports first at our next meeting.
2. **Election of new Chair** - Seth Freeman was unanimously endorsed as the Senate's new Chair in an uncontested election.
3. **Minutes** were approved with minor change (ACL instead of ALC in item #4)
4. **Discussion on Dr. Conrad Mallet's passing** –  
J. McNamara reported that he is working with Booker DeVaughn and CRT to plan a memorial service in Dr. Mallet's honor. Plans will also include decision on what the college might install on campus such as a plaque, window or sash in the Conrad Mallet gallery. Dr. Nieves would like to also plan memorial services in honor of other college employees who have passed this year. Suggestion: include discussion on this topic in the next Gala planning meeting on October 14.
5. **CCC Ranked 10<sup>th</sup> Best 2-Year College for Adult Learners** –  
The Senate discussed the college's recent recognition by Washington Monthly. J. McNamara listed the criteria for the award including: average age of 29, transfer rate, student income post-graduation, tuition, percentage of student debt (6%). David Seder, Chairman of Capital Community College Foundation is working on a Hartford Courant editorial to highlight the award. Marlon Fudge is posting the information on the college website. M.J. Thornton suggested that the BOR showcase information about CCC's award in their office space along with CSU banners that are currently displayed. Dr. Nieves will be following up with Jane Bronfman on ways to further promote this recognition.
6. **Changing Lives/50<sup>th</sup> Anniversary Celebration** –  
J. McNamara shared that the event is on October 19 and asked for participation from college staff and faculty. Tickets will be sold to alumni for \$50. The goal is to sell 16 tables. Travelers is a major sponsor and auction items will be donated by Vito's and Wood n'Tap. "Goza" will play Latin Jazz music. P. Creech suggested hiring Atla and Matt DeChamplain for future fundraising events. Atla is the college's Chorus instructor. J. McNamara will be resending a link (<https://capcommcollege.org/alumni-hall-of-fame-nominations/>) asking the college community to nominate alumni for the "Alumni Hall of Fame" which will be featured during a reception in April. The deadline for nominations is December 1.

**7. “Capital Cares” Event –**

S. Freeman reported that Josiah Ricardo is working with the Student Senate on ways to help hurricane victims. More details to follow.

**8. CSU Faculty Leadership Resolution re: BOR Code of Conduct**

Senate members reviewed and endorsed all five modifications to the BOR Code of Conduct proposed by the CSU Faculty Leadership. S. Freeman agreed to attend the Community College General Assembly meetings to represent CCC. M.J. Thornton will be the alternate. P. Creech agreed to also attend if needed.

**9. Diversity and Inclusion Committee – Proposed Revision of Bylaws**

Revision of CD&I Committee Bylaws was tabled until the next meeting when the Chair or Vice-Chair is present.

**10. Standing Committee Reports**

**a. CAP –**

Discussion on the Common Course Confirmation forms to determine which CCC courses fulfill the General Education criteria for “Global Knowledge” and “Creativity” outcomes: Forms must be submitted to TAP co-managers. Speaking on behalf of Jeff Partridge and the Humanities Department, J. Christie expressed concern over the wording on the “Global Knowledge” form which in the department’s view, is restrictive and measures the three outcomes based solely on social science criteria. The Humanities Department asserts that it would inaccurate to certify that any of its courses meet the three criteria for this particular outcome.

Result of discussion:

M/S/A unanimously to submit the forms that have been approved by department as meeting the criteria for both “Global Knowledge” and “Creativity.”

M/S/A (6 yes, 1 no and 1 abstention) to table sending up the Humanities’ forms until J. Partridge to further investigate how to address the restrictive wording.

**b. Capital Technology Committee – G. Muhlmann said - the committee has not met yet.**

No report

**c. College Affairs – No report**

**d. Diversity and Inclusion – The committee met on September 18. No report.**

**e. FSSD – No report**

**f. Planning and Review –**

S. Freeman reported on behalf of A. Freeman: the committee is asking Department Chairs and Directors to submit their “Year 2” reflections and “Year 3” operational plans. The deadline for submission is October 13. The committee is discussing a process for developing the next strategic plan and they are asking for suggestions from the college community. They plan to hold a meeting in the spring to establish new goals. A

question was raised on the usefulness of developing a new strategic plan given the uncertainty in the budget and the system reorganization. No conclusion was reached.

**11. Future Senate Meeting Location -**

Senate members decided that meetings will continue to be held in the PCR. The Community Room will be used occasionally for special meetings. To welcome the college community to attend future meetings, Seth Freeman will create a new Senate flyer/poster and will work on displaying it around the college.

**Meeting adjourned at 4:43pm**

**Respectfully submitted, Marie Basche**