



# Course Registration Information Fall 2016

## Registration Schedule

- **Fall 2016 – Currently Enrolled Capital Students:**
  - Web Registration Begins: Monday, April 4
  - Walk-in Registration Begins: Monday, April 18
- **Fall 2016 – New Capital Students:**
  - Walk-In & Web Registration Begins: Monday, April 18

## myCommNet Course Schedule Search

- Go to <http://my.commnet.edu>
- Select: **Search for Courses Offerings** under **Other Resources on the right**
- Select a Term: **Fall 2016**
- Select a College: **Capital CC**
- Select: **Open** or **Closed** courses or **Both**
- Select Course Level: **Credit**
- Select Subject: **All** or **specific course subject**
- Click: **Get Courses**

## myCommNet Online Registration

- Go to <http://my.commnet.edu>
- Registration Instructions are posted on the [Registrar's Website](#)

## Payment of Tuition & Fees

- **Standard Registration:** Course registrations before July 18, 2016 must have college fees paid at the time of registration, at a minimum. Payment of full tuition is due by July 18, 2016.
- **Late Registration:** Course registration on or after July 18, 2016 must have full tuition and fee payments made at the time of registration.
- The Business Office offers a tuition payment plan for students who register for 6 or more credits. Sign up for the plan in person at the Business Office.
- **Students who do NOT make payment of their tuition and fees in accordance with the payment policy may be subject to removal from their classes.**

## Financial Aid

- If your 2016-2017 financial aid is NOT awarded when you register, you must pay all college fees at the time of registration.
- If your financial aid is not awarded by the fall tuition due date on July 18, 2016 you must pay the tuition.

- If you are unable to pay tuition and/or fees at the time of registration do not register until a financial aid award is made.
- Check your financial aid status and/or verify a financial aid award online at <http://my.comnet.edu>.

**\*\*\*Contact the Registrar's Office with questions\*\*\***