



The Capital Bulletin is published every Monday of the academic year providing news about college activities and services. If you would like to submit an item to be printed in the Capital Bulletin, please send it to the Office of the Dean of Student Services, Room 212 by the Wednesday prior to publication.

### Upcoming Events

#### **Wednesday, October 19**

The Welcome Center is hosting a **Vision Board Workshop**, 11:30am-1pm, **Room 206**.

#### **Thursday, October 25**

**University of Hartford** transfer representative will be here with information. 10am-1pm, **Main Lobby**.



**Thursday, October 27, 2016**  
11:30a.m. - 5:00p.m.  
Auditorium - 11th floor

To register, please contact:  
Marisol Malavé (860) 906-5051  
mmalave@capitalcc.edu

**Tip:** "Education is not solely about earning a great living. It means living a great life." **Brad Henry.**"

### CELEBRATE HISPANIC HERITAGE MONTH

# LATINO

HERITAGE MONTH & BEYOND '16

*Latino Voices:  
Roots and Rhythms*



#### **Free HIV Testing**

Thursday, October 6th  
Room 211 10am-1pm  
Latino Community Services will provide students at Capital Community College free HIV testing. The testing is safe, private and nothing ends up on your medical record. This free HIV testing allows students to take charge of their well-being and make safer sexual health habits for life.



LATIN AMERICAN STUDENT ASSOCIATION

#### **Flag Day @ CCC**

Thursday, October 13th  
Capital Community College College Years Event  
Join LASA to represent your country by wearing your flag colors at CCC. This event is an exceptional way to get to know students from all over the world. The overall goal is to promote international awareness with a view to multiculturalism.

#### **Taste of Latin America**

Thursday, October 20th  
11th Floor Auditorium 12-3pm  
LASA is hosting the Taste of Latin America, a cultural event that will showcase Latin American culture through food, live performances, acting and dancing. Doors open at 1 p.m. and guests will have the opportunity to try a selection of food from different Hispanic countries.

#### **Annual CCC Blood Drive**

Thursday, October 27th  
11th Floor Auditorium 11:30-5pm  
LASA will host an annual American Red Cross blood drive. Walk-ins are also welcome! So please come and make a lifesaving donation. For an appointment contact Marisol Malave at (860) 906-5051 or mmalave@capitalcc.edu

For more information please contact Student Activities at (860) 906-5087 or dcurry@capitalcc.edu

September 15-October 15 is Hispanic Heritage Month. Please come to the library and see the book display. There is also a research guide at <http://capita.libgu.dcs.com/hispanicheritage?hs=a>

#### **Student Email Policy Statement**

Beginning Fall 2016, all official college email communication will be sent to students' Office 365 Student Email address. You will not receive a reply to your email unless it comes from your Office 365 Student Email address.



The Capital Community College Annual Campus Safety Policy and Crime Statistics Report (**The Clery Report**) has been posted to the College web-site. Please go to the Public Safety Department link and click on annual report to view the report for 2015. The previous five years of crime statistics for the campus can also be viewed on this site.

### High Intensity Interval Training



HIGH INTENSITY INTERVAL TRAINING  
FOR CCC STUDENTS, FACULTY, AND STAFF



Every Mon-Thurs at 5pm in Room 711

TEST YOUR FITNESS  
WITH CURRENT & FORMER MILITARY TRAINERS

For more information contact Abel Rodriguez at (860) 898-3655

### UPASS – RIDE THE BUS FREE!

The U-Pass is a free bus pass for CCC **CREDIT** students, valid for unlimited trips throughout the semester on all CT Transit and CT Fast Trak local buses. Pick up a bus pass at the Enrollment Office, 2nd floor.



**Walk up one or down two  
For a healthier you!**

Student Questions: Consult the Student Handbook @

<http://capitalcc.edu/publications.htm>

### PHI THETA KAPPA

The Phi Theta Kappa Honor Society Chapter at Capital is looking for students who have earned a G.P.A of 3.5 and above and have completed 12 hours of course work leading to an associate degree. For more information contact PTK Advisor Mike Ligon at [mligon@capitalcc.edu](mailto:mligon@capitalcc.edu) or phone 860 906-5178.

### MARKET THURSDAYS

Students who are interested in vending at the college may submit a completed "Student Vendor Request Form" for approval by the Dean of Student Services. Forms are available in Room 212.

### INCLEMENT WEATHER CLOSING PROCEDURES

Please review the College website for procedures explaining announcements for school closing related to inclement weather at [www.capitalcc.edu/weather.htm](http://www.capitalcc.edu/weather.htm)

### PHOTO I.D.'S

Photo I.D.'s are available to students in Room 714. Hours for the Fall 2016 semester will be posted on the door.

### STUDENT WORK STUDY/STUDENT LABOR PAYCHECKS

Students may pick up their paychecks in the Human Resources Office, Room 214, every other Thursday from 3pm – 4pm.

### BURSAR'S OFFICE PAYMENT DROP BOX

Students who want to make a payment after normal business hours should use the Bursar's Office new Drop Box for CHECK AND CREDIT CARD PAYMENTS ONLY. NO CASH, PLEASE.

It is located in the corner to the right of the Bursar's Office window, Room 217.

### ALL COLLEGE FEES ARE DUE AT THE TIME OF REGISTRATION.

### OPEN COMPUTER LABS

The following rooms are available for **OPEN LAB** usage: **Rooms 611, 612, 614, 615, 619 & 620 - Rooms 602 & 618** are available specifically for AUTOCAD users. Please check the schedule posted outside of each room for Pre-Scheduled Classes.

**General Lab Hours** are: Monday –Friday 7:30am–9:30pm & Saturday 8am–3pm

**Room 218:** Monday-Friday 8am – 3pm.

Lab Assistance can be found at the 6<sup>th</sup> floor Center Isle: Student PC Lab support.

### MYCOMMNET & Blackboard Learn

Your single stop for all college information, with direct access to Blackboard Learn, Banner Self-Service, System Announcements and Library Databases.

#### For Technical Assistance

##### *Student Password Reset:*

IT (860) 906-5252 or Registrar's Office (860) 906-5140

##### *Student/Faculty Self-Service*

Registrar's Office (860) 906-5140 or

[ca-registrar@capitalcc.edu](mailto:ca-registrar@capitalcc.edu)

##### *Library Databases:*

(860) 906-5020 or [ca-library@capitalcc.edu](mailto:ca-library@capitalcc.edu)

##### *Blackboard Learn:*

Academic Media Technology (860) 906-5030 or

[ca-media@ccc.commmnet.edu](mailto:ca-media@ccc.commmnet.edu)

##### Blackboard Learn After Hours Assistance Contact:

Contact the ConnSCU Online Support Center,

Hours: M-Th 8am- 8pm; Fri 8am-5pm; Sun 1pm-9pm

Phone: 860-493-0221

Web: <https://websupport.ct.edu>

### STUDENT CENTER – ROOM 709

All students are encouraged to visit the Student Center to relax, and are welcome to use the Cable TV and audio equipment

### ACADEMIC MEDIA TECHNOLOGY

(860) 906-5030, Room 1031

Monday - Thursday

8:30AM - 5PM

Friday

8:30AM – 4:30PM

### ACADEMIC SUCCESS CENTER (TUTORING) (860)906-5200 4<sup>th</sup> Floor

#### Math Center-Rm. 412

Mon- Thurs. 9:00 am – 8:00 pm

Fri. & Sat. 10:00 am- 2:00 pm

#### Writing Center –Rm. 409

Mon.—Wed. 10:00 am – 6:00 pm

Thurs. 10:00 am - 2:00 pm

Fri. & Sat. 10:00 am –12:00 pm

#### Computer Center - Rm. 423

Mon.-Thurs. 9:30 am – 7:00 pm

Fri. & Sat. 10:00 am - 2:00 pm

Appointment Tutoring Please call (860) 906-5200 or stop by ASC Reception Desk on 4<sup>th</sup> floor to make an appointment.

### BOOKSTORE HOURS, (860) 525-5956, 7<sup>th</sup> Floor

Monday 9AM - 6PM

Tuesday, Wednesday & Thursday 9AM - 4PM

Friday 9AM - 1PM

### BURSAR, (860) 906-5061, Room 217

Monday, Wednesday & Thursday 9AM - 5PM

Tuesday 9AM - 6PM

Friday 9AM - 3PM

### CAREER SERVICES, (860) 906-5107, Room 209

Monday -Thursday 9AM – 5PM

Friday 9AM – 3PM

### COMPUTER RESOURCE CENTER, 6<sup>th</sup> Floor

Monday - Friday 7AM - 11PM

Saturday 8AM - 3PM

### COUNSELING CENTER, (860) 906-5040, Room 208

Monday, Wednesday, Thursday 9AM - 5PM

Tuesday 9AM - 6PM

Friday 9AM - 3PM

### ENROLLMENT SERVICES, (860) 906-5140, Room 207

Mon., Wed. & Thurs. 9AM - 5PM

Tuesday 9AM - 6PM

Friday 9AM – 3PM

### FINANCIAL AID, (860) 906-5090, Room 216

Mon., Wed. & Thurs. 9AM - 5PM

Tuesday 9AM - 6PM

Friday 9AM - 3PM

### LESSINGS FOOD SERVICE, (860) 906-5126, 7<sup>th</sup> Floor

Monday – Thursday 7:45AM-6:00PM,

Fridays 7:45AM-1:00PM

### LIBRARY, (860) 906-5027, 5<sup>th</sup> Floor

Monday - Thursday 9AM - 8PM

Friday 9AM - 4:30 PM

Saturday 10AM - 2PM

### PLACEMENT TESTING, (860) 906-5089, Room 220

Monday, Wednesday 10AM (General)

Tuesday 5PM (General)

Thursday 10AM or 2PM (General)

### STUDENT ACTIVITIES, (860) 906-5087, Room 707

Monday - Friday 9AM - 5PM

### STUDENT SENATE OFFICE, (860) 906-5000 x6422, Room 704

Monday - Friday 9AM - 5PM

### WELCOME CENTER, (860) 906-5077, Room 201

Monday, Wednesday, Thursday 8:30 AM - 5PM

Tuesday 8:30 AM - 6 PM

Friday 8:30 AM -4PM