



# CAPITAL BULLETIN

Monday, November 21, 2016

Doris B. Arrington, Dean of Student Services  
1-800-894-6126 (In Connecticut only)

The Capital Bulletin is published every Monday of the academic year providing news about college activities and services. If you would like to submit an item to be printed in the Capital Bulletin, please send it to the Office of the Dean of Student Services, Room 212 by the Wednesday prior to publication.

### Upcoming Events

#### Monday, November 21

**LAST DAY TO WITHDRAW.**

Central CT State University transfer representative will be here, 11am-3:30pm. Students must sign up in the Counseling Office.

#### Tuesday, November 22

**Black Student Union** will be recruiting for perspective members, 10am-12pm & 1pm-3pm, **7th Floor.**

#### Wednesday, November 23

**COLLEGE OPEN, NO CLASSES.**

#### Thursday, November 24-

**THANKSGIVING RECESS BEGINS.**



#### Monday, November 28

**THANKSGIVING RECESS ENDS- CLASSES RESUME.**

Tip: "The aim of education is the knowledge not of facts but of values." William Ralph Inge"

## INTERFAITH 2016



NOVEMBER 21ST, 2016  
1-3PM  
11TH FLOOR  
AUDITORIUM

For more information contact [dcurry@capitalcc.edu](mailto:dcurry@capitalcc.edu)

THE CCC BLACK STUDENT UNION PRESENTS...

**DON'T LET YOUR CIRCUMSTANCES DETERMINE YOUR RELEVANCE**  
PRE-FINALS MOTIVATIONAL WORKSHOP

WITH **BRENNDEN D. COLBERT**  
MOTIVATIONAL COACH

FREE GIVEAWAY FOR PARTICIPANTS  
- IPAD MINI  
- OTHER PRIZES

"THROUGH THE POWER OF AMBITION, DETERMINATION AND FOCUS, WE CAN ALL CHASE THE ANTICIPATION OF POSSIBILITY"

**MONDAY, DECEMBER 5, 2016**  
1:00 PM-3:00 PM  
ROOM 1126

LIMITED SEATING - REFRESHMENTS BEING SERVED

## SIX BY TWAIN: Short Stories by Mark Twain

Adapted for the Stage by David Carkeet

**Wednesday, November 30, 2016**  
**7:00 p.m.**

**Great Opportunity for Students, Staff, and Faculty - Dramatic Readings and Birthday Cake at the Mark Twain House**

**CCC students, staff, and faculty can use the promo code CCC to get free tickets online or call 860-280-3156.**

**CCC**

CAPITAL COMMUNITY COLLEGE CHESS CLUB

Room 711  
Monday: 3:00 - 5:00 pm  
Tuesday: 11:30 - 2:00pm  
Wednesday: 12:00 - 2:00pm  
Thursday: 1:00 - 3:30pm

CAPITAL COMMUNITY COLLEGE

Student Questions: Consult the Student Handbook @

<http://capitalcc.edu/publications.htm>

### PHI THETA KAPPA

The Phi Theta Kappa Honor Society Chapter at Capital is looking for students who have earned a G.P.A of 3.5 and above and have completed 12 hours of course work leading to an associate degree. For more information contact PTK Advisor Mike Ligon at [mligon@capitalcc.edu](mailto:mligon@capitalcc.edu) or phone 860 906-5178.

### MARKET THURSDAYS

Students who are interested in vending at the college may submit a completed "Student Vendor Request Form" for approval by the Dean of Student Services. Forms are available in Room 212.

### INCLEMENT WEATHER CLOSING PROCEDURES

Please review the College website for procedures explaining announcements for school closing related to inclement weather at [www.capitalcc.edu/weather.htm](http://www.capitalcc.edu/weather.htm)

### PHOTO I.D.'S

Photo I.D.'s are available to students in Room 714. Hours for the Fall 2016 semester will be posted on the door.

### STUDENT WORK STUDY/STUDENT LABOR PAYCHECKS

Students may pick up their paychecks in the Human Resources Office, Room 214, every other Thursday from 3pm – 4pm.

### BURSAR'S OFFICE PAYMENT DROP BOX

Students who want to make a payment after normal business hours should use the Bursar's Office new Drop Box for CHECK AND CREDIT CARD PAYMENTS ONLY. NO CASH, PLEASE.

It is located in the corner to the right of the Bursar's Office window, Room 217.

### ALL COLLEGE FEES ARE DUE AT THE TIME OF REGISTRATION.

### OPEN COMPUTER LABS

The following rooms are available for **OPEN LAB** usage: **Rooms 611, 612, 614, 615, 619 & 620 - Rooms 602 & 618** are available specifically for AUTOCAD users. Please check the schedule posted outside of each room for Pre-Scheduled Classes.

**General Lab Hours** are: Monday –Friday 7:30am–9:30pm & Saturday 8am–3pm

**Room 218:** Monday-Friday 8am – 3pm.

Lab Assistance can be found at the 6<sup>th</sup> floor Center Isle: Student PC Lab support.

### MYCOMMNET & Blackboard Learn

Your single stop for all college information, with direct access to Blackboard Learn, Banner Self-Service, System Announcements and Library Databases.

#### For Technical Assistance

##### *Student Password Reset:*

IT (860) 906-5252 or Registrar's Office (860) 906-5140

##### *Student/Faculty Self-Service*

Registrar's Office (860) 906-5140 or

[ca-registrar@capitalcc.edu](mailto:ca-registrar@capitalcc.edu)

##### *Library Databases:*

(860) 906-5020 or [ca-library@capitalcc.edu](mailto:ca-library@capitalcc.edu)

##### *Blackboard Learn:*

Academic Media Technology (860) 906-5030 or

[ca-media@ccc.commmnet.edu](mailto:ca-media@ccc.commmnet.edu)

##### Blackboard Learn After Hours Assistance Contact:

Contact the ConnSCU Online Support Center,

Hours: M-Th 8am- 8pm; Fri 8am-5pm; Sun 1pm-9pm

Phone: 860-493-0221

Web: <https://websupport.ct.edu>

### STUDENT CENTER – ROOM 709

All students are encouraged to visit the Student Center to relax, and are welcome to use the Cable TV and audio equipment

### ACADEMIC MEDIA TECHNOLOGY

(860) 906-5030, Room 1031

Monday - Thursday

8:30AM - 5PM

Friday

8:30AM – 4:30PM

### ACADEMIC SUCCESS CENTER (TUTORING) (860)906-5200 4<sup>th</sup> Floor

#### Math Center-Rm. 412

Mon- Thurs. 9:00 am – 8:00 pm

Fri. & Sat. 10:00 am- 2:00 pm

#### Writing Center –Rm. 409

Mon.—Wed. 10:00 am – 6:00 pm

Thurs. 10:00 am - 2:00 pm

Fri. & Sat. 10:00 am –12:00 pm

#### Computer Center - Rm. 423

Mon.-Thurs. 9:30 am – 7:00 pm

Fri. & Sat. 10:00 am - 2:00 pm

Appointment Tutoring Please call (860) 906-5200 or stop by ASC Reception Desk on 4<sup>th</sup> floor to make an appointment.

### BOOKSTORE HOURS, (860) 525-5956, 7<sup>th</sup> Floor

Monday 9AM - 6PM

Tuesday, Wednesday & Thursday 9AM - 4PM

Friday 9AM - 1PM

### BURSAR, (860) 906-5061, Room 217

Monday, Wednesday & Thursday 9AM - 5PM

Tuesday 9AM - 6PM

Friday 9AM - 3PM

### CAREER SERVICES, (860) 906-5107, Room 209

Monday -Thursday 9AM – 5PM

Friday 9AM – 3PM

### COMPUTER RESOURCE CENTER, 6<sup>th</sup> Floor

Monday - Friday 7AM - 11PM

Saturday 8AM - 3PM

### COUNSELING CENTER, (860) 906-5040, Room 208

Monday, Wednesday, Thursday 9AM - 5PM

Tuesday 9AM - 6PM

Friday 9AM - 3PM

### ENROLLMENT SERVICES, (860) 906-5140, Room 207

Mon., Wed. & Thurs. 9AM - 5PM

Tuesday 9AM - 6PM

Friday 9AM – 3PM

### FINANCIAL AID, (860) 906-5090, Room 216

Mon., Wed. & Thurs. 9AM - 5PM

Tuesday 9AM - 6PM

Friday 9AM - 3PM

### LESSINGS FOOD SERVICE, (860) 906-5126, 7<sup>th</sup> Floor

Monday – Thursday 7:45AM-6:00PM,

Fridays 7:45AM-1:00PM

### LIBRARY, (860) 906-5027, 5<sup>th</sup> Floor

Monday - Thursday 9AM - 8PM

Friday 9AM - 4:30 PM

Saturday 10AM - 2PM

### PLACEMENT TESTING, (860) 906-5089, Room 220

Monday, Wednesday 10AM (General)

Tuesday 5PM (General)

Thursday 10AM or 2PM (General)

### STUDENT ACTIVITIES, (860) 906-5087, Room 707

Monday - Friday 9AM - 5PM

### STUDENT SENATE OFFICE, (860) 906-5000 x6422, Room 704

Monday - Friday 9AM - 5PM

### WELCOME CENTER, (860) 906-5077, Room 201

Monday, Wednesday, Thursday 8:30 AM - 5PM

Tuesday 8:30 AM - 6 PM

Friday 8:30 AM -4PM