



## ANNOUNCEMENT OF

**CC Educational Assistant  
Child Development Assistant Teacher**  
Part Time, 10 Month, (17 hours per week)  
(No medical benefits)

**ANTICIPATED STARTING DATE:** August 2018

**MINIMUM QUALIFICATIONS:** The incumbent must have a minimum of an Associates' Degree in early childhood education, child development, elementary education, or early childhood special education with at least 12 credits in early childhood education. Experience working in a NAEYC accredited program is preferred.

Applicants who do not meet the minimum qualifications are encouraged to put in writing exactly how their experience has prepared them for the responsibilities of this position and by providing appropriate references.

**RESPONSIBILITIES:** The Child Development Assistant Teacher will work under the direction of the Director of Child Development Center at the college. The position is accountable for contributing to the development, protection and care of children enrolled in the College's Child Development Center through the effective performance in (1) teaching, protecting and caring for children; (2) parent communication, and (3) Center operation. The Child Development Center provides child care, child development, nutrition and related services for the pre-school children of students, staff and citizens of the surrounding community. The Child Development Center provides the collateral function of serving as laboratories for the practical experience by early childhood education students at the college.

**MINIMUM SALARY:** \$24.94 per hour

**TO APPLY:** Send letter of intent, BOR Employment Application (found on the following website: <http://www.ct.edu/hr/employment>), resume, transcripts (copies are acceptable at the time of application) and the names of three references to:

**Ms. Suzanne Rocco-Foertsch**  
**Director of Child Development Center**  
**Capital Community College**  
**950 Main Street**  
**Hartford, CT 06103**  
[Srocco-foertsch@Capitalcc.edu](mailto:Srocco-foertsch@Capitalcc.edu)

### APPLICATION

**DEADLINE:** Letter of application must be postmarked no later than May 11, 2018.

**Capital Community College is an Affirmative Action/Equal Opportunity Employer M/F.  
Protected group members are strongly encouraged to apply.**