COLLEGE SENATE

September 24, 2009

Minutes

Present: Leonel Carmona, Paul Whitehead, Terry Devito, James Plourd, Joan Egbertson, Carl Antonucci, Marie Basche, Joan Marchessault, Margaret Wolf, Jim Griffin, Kathleen Snow, Waynette Arnun

Chair: John Christie

Guest: Calvin Woodland

Approval of Minutes of May 14, 2009 with corrections in attendance of Jim Plourd present and Terry DeVito not present

Announcements:

• Welcome new members Paul Whitehead, Marie Basche, Waynette Arnun, Jim Plourd.
• Minutes reflect the outstanding performance and commitment of long time Senate members Derek Maxfield, Emma Colon and Peter Wursthorn.
• Senate activities will begin being published on College Web page. Important to include any and all activities to keep the Web Master apprised.

Nomination/Election for College Senate Chair: John Christie approved by acclamation

Administrative Building Concerns

• Jim Griffin addressed the safety concerns on campus. He emphasized the importance of having three men on duty and difficulty in doing so when one is out on medical leave and the other is pregnant with only light duties. Safety is #1 and discussion followed on ways and means to provide safety. Jim will discuss with Dean Primus possible resources to keep the college safe at all times.
• Restroom maintenance will be discussed with College Affairs for additional support in keeping them clean and stocked.
• Discussion of Senate members centered on the Magnet School for the completion of renting space and the future utilization of buildings. Motion and rescind of motion regarding non-payment of rental premium and vacating premises was addressed.

HR Reorganization and Plan

• The President reported that Human Resource Director has multiple functions. Affirmative Action is out of Human Resources and now in the President’s office. The Director of HR now reports to the Dean of Administration
- Affirmative Action Plan was disapproved and is needed for certification. President will work with professional staff to get the plan accepted.
- Goal is for customer service and possible upgrading of staff so functions can increase to accommodate the needs of the college.

**Committee Reports** – No reports were given. Planning and Review and the Curriculum and Academic Committee met and will report at the October meeting.

Meeting adjourned at 3:40

Respectfully submitted,

*Kathleen Gaherty*