Capital Community College
College Senate
Minutes
May 15, 2008

Attendance: Joan Egbertson, Raymond Marifino, Greg Kloten (Interim), Emma Colon, C. Raymond Hughes, Joan Marchessault, John Christie (Chair), Carl Antonucci, John McNamara
Excused: T. DeVito

Senate Members (2008-2010) James Griffin, Derek Maxfield

Guest: Marilyn Goodman, Ira Hessmer, Art Kurescka

Approval of Agenda for May 14, 2008 M/S/A

Approval of the Minutes of April 1, 2008 with one correction. M/S/A

Announcements:
Chair asked for moment of thought for Carol MacMahon. Members spoke in appreciation of her work on the Senate and as a nurse.
Chair welcomed new and returning elected Senate members for the upcoming year
Chair asked that the minutes record the Senate’s recognition and appreciation of Ray Marafino for all his work in establishing the College Governance System and working on the Senate since its beginnings at Capital Community College

Human Resources Concerns:
The Chair conveyed the President’s message regarding the Senate’s Resolution of April 1st stating his inability to meet the Senate on this date and his intention to meet with the Chair and the Director of Human Resources in the near future. The Senate arrived at a consensus to meet again this semester and that the Chair ask the President to meet with the members on June 2nd, 3rd or 4th so that the discussion concerning HR issues can begin before the end of this academic year.

Committee Reports:

College Affairs – M. Goodman explained that the Graduation Ceremony marshals had been chosen

Planning and Review Committee – Joan Marchessault provided the Senate with the “Strategic Planning and Review Dashboard,” a colored chart indicating at a glance the items within the strategic plan that have been measured and the progress of the college in meeting these goals. Members expressed a desire that more detailed information on
these activities be conveyed to the faculty at large so that they can better prepare the “Additional Responsibilities” statements before the June 1st deadline.

**Diversity** – No

**FSSD** – No Report

**Curriculum and Academic Policy** –

New Courses:
- EMT 100 Emergency Medical Technician – Basic (M/S/A)
- CAD 2xx Advanced Computer-aided Drafting (M/S/A with minor revisions)
- CAD 2xxl Advanced Computer-aided Drafting Lab (M/S/A with minor revisions)

Course Revisions:
- BFN 203 Principles of Investments – Added Prerequisite of BFN 107 (M/S/A)
- BFN 126 Principles of Insurance - Added Prerequisite of BFN 107 (M/S/A)
- BFN 107 Managerial Finance – Added Prerequisite of MAT 137 and ECN 101 (M/S/A)

Program Revisions:
- The name “Fire Technology Administration” be changed to “Fire Science and EMS.” Program’s general education requirements be changed to reflect the college’s new core curriculum. (M/S/A).

Fire Science and EMS, Emergency Management Response **Option** be changed accordingly. (M/S/A)

Resolutions regarding Elective language:
- The dept. of Social and Behavioral Science be named “Social Science” (M/S/A)
- Technical Elective be deleted as a category in the college catalog (M/S/A)
- Remove the Technical Core from the college catalog (M/S/A)
- CAP plans to encourage cross-listings of courses between academic departments

Proposed catalog language changes regarding Electives was discussed and tabled until a future date.

Senate members requested that in the future Program Revisions be submitted to the Senate members prior to the Senate meeting, and include when necessary summaries of changes to be made.

Meeting adjourned at 3:30 p.m.

Respectfully submitted

J. Christie