CAPITAL COMMUNITY COLLEGE
COLLEGE SENATE
Minutes of March 30, 2006

Attendance: Joan Egbertson, Leonal Carmona, Lilliam Martinez, Sharon Henderson, Paul Creech, John Christie, Margaret Wolf, Carlos Castillo, Ray Marafino, Greg Kloten, Peter Wursthorn, Derek Maxfield

Guests: Connie Carter, Leona Pie, Nancy Caddigan, Evelyn Farbman, Marie-Rose Farrell, J.M.

Agenda: Approved

Minutes for February 16th meeting: Approved

Senate Business:
   a) Welcomed new senate member, Sharon Henderson, from Admissions
   b) Mission statement – The Senate understands that the President intends to officially approve the newly revised Mission Statement prepared by the Strategic Planning Committee and approved by the Senate at the February meeting
   c) Chair of Senate is now attending Executive Meetings

Committee Reports:
   A. Diversity Committee - No Report.
   B. College Affairs - No Report.
   C. FSSD - Leona Pie' reported. Professional Day went well. The Committee will meet in April to discuss Center for Teaching.
   CAP - Derek Maxfield reported.

   a) Fall - 2006 and spring - 2007 calendar presented. We will be closed on Monday, Feb. 19, 2007 for President's Day. Vote taken to approve calendar - unanimous vote taken to approve 2006 - 2007 calendar.

   b) AW issue discussed at CAP meeting. Margaret Wolf and Lynn Davis will meet with Faculty Association. Central Office is looking into Administrative Withdrawal issue. (Subsequent
to the meeting, the Central office made a decision to
discontinue the AW entirely)

c) Motion made to approve English 073, Academic Reading.
Discussed. 80% of our students have reading problems.
Approved.

d) Motion made to approve English 101 Composition - Course
Revision. English 073 will now be a pre-requisite for all
students testing into developmental English classes. Students
can test directly into English 101. Approved.

e) Motion made to approve program revision in Management
Associate in Science Degree Program.

f) Motion made to approve the course revision for Business
Office Technology 201 (BOT – 201), giving it a dual prefix
with BBG 210 since the two courses are identical. The Senate
recommended the inclusion of a statement indicating students
would not be able to take both courses for credit. Approved,
pending changes to course outline description and inclusion of
above statement

g) Motion made to approve Digital Photography - Media COM.
Senate recommended title be changed to “Introduction to
Digital Photography.” Approved, pending erasure of “Note”
paragraph and changes made to the Learning Outcomes Grid.

**Old Business:**

IRMC - Marie - Rose Farrell. This committee is developing strategic
plan. This committee needs input from Media and IT -
Information and Resource management. Discussion of IT
matters will be on the next agenda for April.

Capital Community College Senate is encouraging participation of all
college members on senate agenda topics.

**New Business:**
Joan Egbertson asked that Security have a representative at the next Senate meeting to discuss safety and security issues.

a) stair tread edges on first and second floor are breaking
b) Questions regarding poor ventilation. Are air filters changed in ventilation system??
c) potential lock down for shooting incident across the street from college front entrance.

Adjourned at 4:30pm

Respectfully submitted,
Joan Egbertson, Senator