Senate Meeting Minutes  
February 25, 2010

Attendance:
Senate Members: Leonel Carmona, John McNamara, Joan Marchessault, John Christie (Chair), Joan Egbertson, Terry DeVito, Waynette Arnum, Jim Griffin, Paul Whitehead  
Guests: Roger Ferraro, Patrick Tucker, Jacqueline Philips, Helena Carrasquillo, Rosemary Tyrrell

Meeting Called to order @ 2:40pm

1. Motion to approve Agenda - m/s/a with addition of IT – QA added under Section 8. Old Business

2. Minutes from December 17, 2009 meeting approved with corrections to Section 1. Prior minutes: Joan Egberston’s name should be removed and John McNamara’s name inserted.

3. Announcements:
John McNamara discussed the following:
   a. Need for advocacy and contacting Senators (i.e. Sen. Larson) for appropriations re: Enhancement of Math Lab Center with computers and new software & Health information Technology Certification Program
   b. The Town Legislative Breakfast is scheduled for 3/11/10. There is need for faculty representation. Location Legislative office Building @ 8:30am
   c. Foundation scholarships have been granted for Spring Semester. Eighty-three applications were received and 23 awards were granted. A total of $11,000 was distributed in scholarships that ranged from $250 - $800.
   d. The fact that Dean Arrington appears to have some funding also to assist students was discussed. It was suggested that this be investigated so that duplication of efforts does not occur.

4. Report on building/college issues
   a. Roger Ferraro reported that funds have been released which will be used to replace the 6th floor with 244 new PCs. The existing 6th floor PCs will be moved to Library since they are only 1 year old.
   b. Sixty of the new computers will be put aside to replace those in the Magnet School area upon their departure.
5. Standing Committee Reports:
   a. CAP: Patrick Tucker presented the following recommendations from CAP meeting of 2/22/10
      
      • **Withdrawal Policy Change** (replaced withdrawal timeframe language in catalog):
        - “A student can withdraw from a class until the end of the 12th week of class. Instructor’s permission is not required to withdraw. Beyond the 12th week, students who need to withdraw for extenuating circumstances must apply to the Dean of Students”.
      
      • **“N” Notation Clarification** (in addition to Board Policy):
        - “The N is used only when a student has failed to complete any of the course objectives so that it is impossible to evaluate the student on the basis of performance. The N is not used in place of an earned failing grade”.
      
      • **Humanities Electives**:
        - “Topics for Humanities elective include: Foreign Languages, Philosophy, 200-level English courses, upper level ESL course, and topics covered under Fine Arts elective”.

      Each item was discussed separately:

      • **Withdrawal Policy Change**: discussion ensued. Policy accepted by those present, with one abstention
      • **“N” Notation**: discussion ensued. Policy accepted by those present with 1 opposed, and 1 abstention.
      • **Humanities Electives**: Discussion ensued, John Christie requested that this item be tabled until Humanities Department could reevaluate it and clarify some issues. Request approved by members present.

   b. Diversity
      i. Diversity Professional Day scheduled for April 23, 2010, 11:30 – 3:30pm. Theme “Embracing our Differences”

   c. FSSD
      i. FSSD working with Center for Teaching and Student Senate to develop program for Student and Staff Development
      ii. Wellness Awareness @ CCC (new program)
          1. March Women’s Health Fair planned for 3/25/10
          2. April – plan for program in community to foster volunteers & service learning

   d. Planning and Review
      i. Pat Duclos-Miller had meeting with Management Team regarding Dashboard events and activities
      ii. Concerns voiced over climate survey, discussion ensued, item to be placed on next month’s agenda for further clarification.
6. Old Business
   a. Building cleanliness
      i. General discussion regarding cutback on personnel available for continued monitoring of building during open hours.
      ii. The following Resolution was proposed to be presented to President Woodland:
          1. The lack of cleanliness of the building is unacceptable. The Senate recognizes the difficulty with budgetary constraints, however, with increased enrollment; the building is in a horrific state of filthiness. The level of janitorial support should be commensurate with the size of the college population.

         Resolution s/a by all members present

Respectfully Submitted:
Terry DeVito