Minutes of February 16, 2006

Attendance: Leonel Carmona, John Christie, Emma Colon, Paul Creech, Joan Egbertson, Greg Kloten, Ray Marafino, Margaret Wolf, Lilliam Martinez, Peter Wursthorn,

Guests: Kathy Gavin, Mara Maislen, Susan Perreira, Jacqueline Phillips, Leona Pie

1. Agenda: Approved
2. Minutes: Approved
3. Senate Business:
   A. J. Christie and G. Kloten met with President Woodland, discussed:
      1. Possibility of student representative to the Senate. Not currently in the By-Laws and would require an amendment. Students are represented on other governance committees. All students and staff are invited to attend and participate in governance committee meetings.
      2. Classified Staff member still vacant on Senate. E-mail will be distributed soliciting representatives.
      3. President would like member of the Senate to attend Executive Committee meetings. The Senate Chair will attend. If the chair is unavailable M. Colon will represent the Senate.
4. Committee Reports:
   A. FSSD; L. Pie
      1. Professional Day will be Friday 3/3, from 8:30 (coffee)-11:30. “Embracing Change; the good, the bad, the ugly”.
   B. College Affairs Committee; J. Phillips
      1. A new copier will be available on the 10th floor. The Senate recommended that the copier be placed in one of the adjunct offices by the elevators. The door to the office should be key coded so that faculty can gain access. Further discussion ensued regarding the possibility of having a “copy center” similar to those at (ex.) Manchester and Tunxis.
      2. Graduation program and speaker will be discussed at the next CA meeting. The Senate again recommended that language should be in place clarifying differing graduation gowns. Furthermore, graduation honors should be spelled out or a key should be provided denoting graduation honors.
3. A staff member of CCC has been asked to serve on the “Magnet School Committee”.
4. A discussion ensued regarding use of other elevators within the college and building.

C. CAP; Presented by J. Christie
   1. New Chair of CAP is D. Maxfield.
   2. E. Farbman is the new Humanities representative to CAP.
   3. Program Revision of Medical Assisting, S. Perreira.
      a. approved
      a. approved.
   5. CAP was charged by the Senate to clarify the use of automatic withdrawals.
   6. Discussion ensued regarding the policy of de-registration of students.

D. Diversity Committee; no report

5. Strategic Planning Committee:
   J. Christie and G. Kloten met with President Woodland. Discussed the Strategic Planning Committee becoming a standing committee under the CCC Governance Structure. Also requested that the final Strategic Planning Document be sent to the Senate for approval prior to the President’s final action.

6. Revised Mission Statement:
   The Senate approved the new Mission Statement forwarded from the Strategic Planning Committee.

7. New Business:
   The Following motion was approved by the Senate;
   The Capital Community College Senate recommends that President Woodland award a posthumous Honorary Associate Degree in Liberal Arts from Capital Community College to Dr. Charles Darling.
   The Senate asks the President to act expeditiously on this recommendation so that an announcement may be made at Dr. Darling’s Memorial Service on Sunday, February 26. The actual award may be granted at Commencement.

8. Old Business:
   J. Egbertson presented continued concerns regarding two fights in the cafeteria this week. The Senate will ask CA Committee to further review college ID’s, safety, etc.

Meeting adjourned 4:30
Respectfully submitted, Paul Creech