The Capital Bulletin is published every Monday of the academic year providing news about college activities and services. If you would like to submit an item to be printed in the Capital Bulletin, please send it to the Office of the Dean of Student Services, Room 212 by the Wednesday prior to publication.

**MONDAY, NOVEMBER 10**

The Scent Bar will be here with all organic bath and body products, 10am-2pm, Main Lobby.

**TUESDAY, NOVEMBER 11**

**VETERANS DAY COLLEGE OPEN, CLASSES HELD.**

**LAST DAY TO RESOLVE INCOMPLETES FROM PREVIOUS SEMESTER.**

**WEDNESDAY, NOVEMBER 12**

Ted from Build-A-Bracelet will be here with fashion jewelry and accessories, 8am-4pm, Main Lobby.

Tip: “The willingness of America’s veterans to sacrifice for our country has earned them our lasting gratitude. Jeff Miller.”

**CAPITAL SALUTES AND HONORS OUR VETERANS for their service and dedication to our nation.**

YOU SERVED YOUR COUNTRY, NOW SERVE YOUR FUTURE.

**VETERANS DAY LUNCHEON**

Honoring our military students

Tuesday, November 11, 2014

12 pm

Community Room, Room 206

Presentations by:

Student Veterans & Habitat for Humanity

PLEASE RSVP BY EMAIL OR PHONE TO:

Margaret Abraham

mabraham@capitalcc.edu

860-906-5044

**Upcoming Events**

**THURSDAY, NOVEMBER 13**

Central CT State University transfer representative will be here, 11am-3:30pm. Students must sign up in the Counseling Office.

University of Bridgeport transfer representative will be here, 10am-1pm, 7th Floor.

**FRIDAY, NOVEMBER 14**

National Student Nursing Association will be hosting a Coat/Food Drive, 8am-10am & 11am-2pm, Main Lobby.

**Attention Students Fall 2014 Graduation Application Deadline**

If you believe you have enough credits to earn a degree or certificate this December, and your final cumulative grade point average is 2.0 or higher, please complete a graduation application. You must see your faculty advisor or see your counselor (no appt. necessary).

A completed and signed graduation Audit must be on file in the Registrar’s Office by **Friday, November 28, 2014**

**Career Info Sessions:**

A one hour session that provides important Career Information.

**Interview Strategy Workshop**

Nov. 11th 2015
Room 209
1:30pm

**Financial Distress**

Nov. 10th 2014
Room 307
1:30am-1pm & Nov. 13th 2014
Room 317
11am-12:30pm

**Student Questions:** Consult the Student Handbook @

[http://capitalcc.edu/publications.htm](http://capitalcc.edu/publications.htm)
PHI THETA KAPPA
The Phi Theta Kappa Honor Society Chapter at Capital is looking for students who have earned a G.P.A of 3.5 and above and have completed 12 hours of course work leading to an associate degree. For more information contact PTK Advisor Mike Ligon at mligon@capitalcc.edu or phone 860 906-5178.

MARKET THURSDAYS
Students who are interested in vending at the college may submit a completed “Student Vendor Request Form” for approval by the Dean of Student Services. Forms are available in Room 212.

INCLEMENT WEATHER CLOSING PROCEDURES
Please review the College website for procedures explaining announcements for school closing related to inclement weather at www.capitalcc.edu/weather.htm

PHOTO I.D.'S
Photo I.D.'s are available to students in Room 714. Hours for the Fall 2014 semester will be posted on the door.

STUDENT WORK STUDY/STUDENT LABOR PAYCHECKS
Students may pick up their paychecks in the Human Resources Office, Room 214, every other Thursday from 3pm – 4pm.

BURSAR’S OFFICE PAYMENT DROP BOX
Students who want to make a payment after normal business hours should use the Bursar’s Office new Drop Box for CHECK AND CREDIT CARD PAYMENTS ONLY. NO CASH, PLEASE. It is located in the corner to the right of the Bursar’s Office window, Room 217.

ALL COLLEGE FEES ARE DUE AT THE TIME OF REGISTRATION.

OPEN COMPUTER LABS
The following rooms are available for OPEN LAB usage: Rooms 611, 612, 614, 615, 619 & 620 - Rooms 602 & 618 are available specifically for AUTOCAD users. Please check the schedule posted outside of each room for Pre-Scheduled Classes.

General Lab Hours are: Monday – Friday 7am – 11pm & Saturday 8am – 3pm
Room 218: Monday–Friday 8am – 3pm.
Lab Assistance can be found at the 6th floor Center Isle: Student PC Lab support.

MYCOMNET & Blackboard Learn
Your single stop for all college information, with direct access to Blackboard Learn, Banner Self-Service, System Announcements and Library Databases.

For Technical Assistance
Student Password Reset:
IT (860) 906-5252 or Registrar’s Office (860) 906-5140
Student/Faculty Self-Service
Registrar’s Office (860) 906-5140 or ca-registrar@capitalcc.edu
Library Databases:
(860) 906-5020 or ca-library@capitalcc.edu
Blackboard Learn:
Academic Media Technology (860) 906-5030 or ca-media@capitalcc.edu
Blackboard Learn After Hours Assistance Contact:
Contact the ConnSCU Online Support Center, Hours: M-Th 8am-8pm, Fri 8am-5pm, Sun 1pm-9pm
Phone: 860-493-0221
Web: https://websupport.ct.edu

STUDENT CENTER - ROOM 709
All students are encouraged to visit the Student Center to relax, and are welcome to use the Cable TV and audio equipment

ACADEMIC MEDIA TECHNOLOGY
(860) 906-5030, Room 1031
Monday - Thursday 8AM - 7 PM
Friday 8AM - 4:30PM

ACADEMIC SUCCESS CENTER (TUTORING) (860) 906-5200 4th Floor
Math Center-Rm. 412
Mon-Thurs. 9:00 am – 8:00 pm
Fri, & Sat. 10:00 am - 2:00 pm
Writing Center - Rm. 409
Mon.—Wed. 10:00 am – 6:00 pm
Thurs. 10:00 am - 2:00 pm
Fri. & Sat. 10:00 am – 12:00 pm
Computer Center - Rm. 423
Mon.-Thurs. 9:30 am – 7:00 pm
Fri. & Sat. 10:00 am - 2:00 pm
Appointment Tutoring Please call (860) 906-5200 or stop by ASC Reception Desk on 4th Floor to make an appointment.

BOOKSTORE HOURS, (860) 525-5956, 7th Floor
Monday 9AM - 6PM
Tuesday, Wednesday & Thursday 9AM - 4PM
Friday 9AM - 1PM

BURSAR, (860) 906-5061 Room 217
Monday, Wednesday & Thursday 9AM - 5PM
Tuesday 9AM - 6PM
Friday 9AM - 3PM

CAREER SERVICES, (860) 906-5107, Room 200
Monday - Thursday 9AM – 5PM
Friday 9AM – 3PM

COMPUTER RESOURCE CENTER, 6th Floor
Monday - Friday 7AM - 11PM
Saturday 8AM - 3PM

COUNSELING CENTER, (860) 906-5040, Room 208
Monday, Wednesday, Thursday 9AM - 5PM
Tuesday 9AM - 6PM
Friday 9AM - 3PM

ENROLLMENTS SERVICES, (860) 906-5140, Room 207
Mon., Wed. & Thurs. 9AM - 5PM
Tuesday 9AM - 6PM
Friday 9AM - 3PM

FINANCIAL AID, (860) 906-5090, Room 216
Mon., Wed. & Thurs. 9AM - 5PM
Tuesday 9AM - 6PM
Friday 9AM - 3PM

FOOD SERVICE, (860) 906-5126, 7th Floor
Monday – Thursday 7:45AM-6:00PM,
Fridays 7:45AM-1:00PM

LIBRARY, (860) 906-5027, 5th Floor
Monday - Thursday 8:30 AM - 8PM
Friday 8:30 AM - 4:30PM
Saturday 10AM - 2PM

PLACEMENT TESTING, (860) 906-5089, Room 220
Monday, Wednesday 10AM (General)
Tuesday 4PM (General)
Thursday 10AM (General)

STUDENT ACTIVITIES, (860) 906-5087, Room 707
Monday - Friday 9AM - 5PM

STUDENT SENATE OFFICE, (860) 906-5000 x6422, Room 704
Monday - Friday 9AM - 5PM

WELCOME CENTER, (860) 906-5077, Room 201
Monday, Wednesday, Thursday & Friday 8:30 AM - 5PM
Tuesday 8:30 AM - 6 PM
Saturday 9AM - 12PM