Upcoming Events

Monday, March 31
Santander Bank representative will be here with banking information, 10am—3pm, 7th Floor.

First Niagara Bank representative will be here with banking information, 9am—2:30 pm, Main Lobby.

Tuesday, April 1
University of Saint Joseph transfer representative will be here, 10am-1 pm, Main Lobby.

Wednesday, April 2
Albertus Magnus transfer representative will be here, 10am-1 pm, Main Lobby.

Thursday, April 3
University of Bridgeport transfer representative will be here, 10am-1 pm, Main Lobby.

Tuesday, April 8
Last day to resolve incompletes from previous semester.

Tip: “Education is our greatest opportunity to give an irrevocable gift to the next generation.” Ernie Fletcher.

ACADEMIC ADVISING WEEK
The Summer/Fall 2014 Academic Advising Week will be held from April 7th to April 11th in the 7th Floor Advising Lounge.
April 7th – 10th, 9am-3pm
April 8th & 9th, 4-6pm
April 11th, 9am-12pm
Meet with a faculty advisor to select your Summer and/or Fall 2014 classes. No lines…no waiting. Get the schedule that you want before classes begin filling up. Register before the rush!!!!

ATTENTION STUDENTS: SPRING GRADUATION 2014 APPLICATION DEADLINE:
If you believe you have enough credits to earn a degree or certificate in May, and your final cumulative grade point average is 2.0 or higher, please complete a graduation audit.
You must see your faculty advisor or see your counselor (no appointment necessary).
A completed and signed graduation Audit must be on file in the Registrar’s Office by Friday, April 25th.

CAPITAL COMMUNITY COLLEGE TRANSFER SCHOLARSHIPS
If you are graduating in May 2014 and are planning to transfer to a four year college, the Financial Aid Office is accepting transfer scholarship applications. Deadline to submit application is April 25, 2014. Please stop by Room 216 for more information.

2014 NECC SCHOLARSHIP OPPORTUNITY
The Board of Directors of the New England College Council is pleased to announce that NECC will award three Scholarships of $750 for the Academic Year 2014-2015 to deserving students attending a member institution. All materials must be mailed and postmarked by April 30, 2014. For more information see the Dean of Students Office (Room 212).

Free Film Screening: INVISIBLE WAR
Film screening and discussion led by CCC Alumna – Heather Sandler, Connecticut Lesion for Military and Veterans Affairs United States Senator Richard Blumenthal.
Monday, April 14, 2014, Degnan Hall, Room 1126, 2-4 pm.
Sponsored by the Committee for Diversity & Inclusion.

AAUW WOMEN LEADERS CONFERENCE
We are seeking students to attend the AAUW Women Leadership Conference to be held June 5-7, 2014, at the University of Maryland, College Park. There are scholarships available for two women to attend. Hurry and submit your written request to the Dean of Student Services, Room 212.

FINANCIAL AID WORKSHOPS
Learn how to apply for financial aid by attending one of our workshops in Room 218 – 2nd floor:
Friday, April 4, 2014, 9:30-11:00 am & 1:30-3:00 pm
Friday, April 11, 2014, 9:30-11:00 am & 1:30-3:00 pm
Friday, April 25, 2014, 9:30-11:00 am & 1:30-3:00 pm

Items you will need to bring with you:
- A current e-mail address.
- The federal pin number-assigned to you by U.S. Dept. of Education. To get the Federal Pin, go to: www.pin.ed.gov
- Any 2013 income information.
PHI THETA KAPPA
The Phi Theta Kappa Honor Society Chapter at Capital is looking for students who have earned a GPA of 3.5 and above and have completed 12 hours of course work leading to an associate degree. For more information contact PTK Advisor Mike Ligon at mligon@capitalcc.edu or phone 860 906-5178.

MARKET THURSDAYS
Students who are interested in vending at the college may submit a completed “Student Vendor Request Form” for approval by the Dean of Student Services. Forms are available in Room 212.

INCLEMENT WEATHER CLOSING PROCEDURES
Please review the College website for procedures explaining announcements for school closing related to inclement weather at www.capitalcc.edu/weather.htm

PHOTO I.D.’S
Photo I.D.’s are available to students in Room 714. Hours for the Spring 2014 semester will be posted on the door.

STUDENT WORK STUDY/STUDENT LABOR PAYCHECKS
Students may pick up their paychecks in the Human Resources Office, Room 214, every other Thursday from 3pm – 4pm.

BURSAR’S OFFICE PAYMENT DROP BOX
Students who want to make a payment after normal business hours should use the Bursar’s Office new Drop Box for CHECK AND CREDIT CARD PAYMENTS ONLY. NO CASH, PLEASE. It is located in the corner to the right of the Bursar’s Office window, Room 217.

ALL COLLEGE FEES ARE DUE AT THE TIME OF REGISTRATION.

OPEN COMPUTER LABS
The following rooms are available for OPEN LAB usage: Rooms 611, 612, 614, 615, 619 & 620 - Rooms 602 & 618 are available specifically for AUTOCAD users. Please check the schedule posted outside of each room for Pre-Scheduled Classes.

General Lab Hours are: Monday –Friday 7am–11pm & Saturday 8am–3pm
Room 218: Monday–Friday 8am – 3pm.
Lab Assistance can be found at the 6th floor Center Isle: Student PC Lab support.

MYCOMMNET & Blackboard Learn
Your single stop for all college information, with direct access to Blackboard Learn, Banner Self-Service, System Announcements and Library Databases.

For Technical Assistance
Student Password Reset:
IT (860) 906-5252 or Registrar’s Office (860) 906-5140
Student/Faculty Self-Service
Registrar’s Office (860) 906-5140 or ca-registrar@capitalcc.edu
Library Databases:
(860) 906-5020 or ca-library@capitalcc.edu
Blackboard Learn:
Academic Media Technology (860) 906-5030 or ca-media@capitalcc.edu
Blackboard Learn After Hours Assistance Contact:
Contact the ConnSCU Online Support Center,
Hours: M-Th 8am-8pm; Fri 8am-5pm; Sun 1pm-9pm
Phone: 860-493-0221
Web: https://websupport.ct.edu

STUDENT CENTER - ROOM 709
All students are encouraged to visit the Student Center to relax, and are welcome to use the Cable TV and audio equipment

ACADEMIC MEDIA TECHNOLOGY
(860) 906-5030, Room 1031
Monday - Thursday 8AM - 7 PM
Friday 8AM - 4:30PM

ACADEMIC SUCCESS CENTER (TUTORING) (860) 906-5200 4th Floor
Math Center - Rm. 412
Monday - Thurs. 9:00am – 8:00 pm
Fri., Sat. 10:00am - 2:00 pm
Writing Center – Rm. 409
Mon. – Wed. 10:00am – 6:00 pm
Thurs. 10:00 am - 2:00 pm
Fri., Sat. 10:00 am - 12:00 pm
Computer Center - Rm. 423
Mon. - Thurs. 9:30am – 7:00 pm
Fri., Sat. 10:00 am - 2:00 pm
Appointment Tutoring Please call (860) 906-5200 or stop by ASC Reception Desk on 4th floor to make an appointment.

BOOKSTORE HOURS, (860) 525-5956, 7th Floor
Monday 9AM – 6PM
Tuesday, Wednesday & Thursday 9AM – 4PM
Friday 9AM – 1PM

BURSAR, (860) 906-5061, Room 217
Monday, Wednesday & Thursday 9AM – 5PM
Tuesday 9AM – 6PM
Friday 9AM – 3PM

CAREER SERVICES, (860) 906-5107, Room 209
Monday -Thursday 9AM – 5PM
Friday 9AM – 3PM

COMPUTER RESOURCE CENTER, 6th Floor
Monday - Friday 7AM - 11PM
Saturday 8AM - 3PM

COUNSELING CENTER, (860) 906-5040, Room 208
Monday, Wednesday, Thursday 9AM – 5PM
Tuesday 9AM – 6PM
Friday 9AM – 3PM

ENROLLMENT SERVICES, (860) 906-5140, Room 207
Mon., Wed. & Thurs. 9AM – 5PM
Tuesday 9AM – 6PM
Friday 9AM – 3PM

FINANCIAL AID, (860) 906-5090, Room 216
Mon., Wed. & Thurs. 9AM – 5PM
Tuesday 9AM – 6PM
Friday 9AM – 3PM

LESSINGS FOOD SERVICE, (860) 906-5126, 7th Floor
Monday – Thursday 7:45AM-6:00PM,
Fridays 7:45AM-1:00PM

LIBRARY, (860) 906-5027, 5th Floor
Monday - Thursday 8:30 AM - 8PM
Friday 8:30 AM - 4:30 PM
Saturday 10AM - 2PM

PLACEMENT TESTING, (860) 906-5089, Room 220
Monday, Wednesday 10AM (General)
Tuesday 4PM (General)
Thursday 10AM (General)

STUDENT ACTIVITIES, (860) 906-5087, Room 707
Monday - Friday 9AM – 5PM

STUDENT SENATE OFFICE, (860) 906-5000 x6422, Room 704
Monday - Friday 9AM – 5PM

WELCOME CENTER, (860) 906-5077, Room 201
Monday, Wednesday, Thursday & Friday 8:30 AM - 5PM
Tuesday 8:30 AM - 6 PM
Saturday 9AM - 12PM